



REGISTRATION for Winter quarter begins at 11:30am on November 14. **Winter quarter begins on Tuesday, January 9, 2024.** (WWU Important Dates & Deadlines for Winter Quarter: <https://registrar.wwu.edu/important-dates-deadlines> - you may need to select Winter 2024 at the top.)

What to take? Here are the courses you should most likely take, according to where you are in the program. Check with Beth or Monica if you have questions about your specific situation.

First Year Students on 2-Year Plan: RC 583 (Theory II) & RC 586 (Med Aspects)	Second Year Students on 2-Year Plan: RC 588 (Career Dev), RC 594 (Psych Disabilities), & RC 591 (Practicum)
---	---

All other students: Please consult the 3 or 4 year plans at <https://wce.wwu.edu/files/2020-08/RC-AcademicPlan.pdf> or the most recent plan that Beth sent to you. If you have questions, please contact Beth or Monica.

Reminder: Registration is through Web4U: (<http://mywestern.wvu.edu/> - click on “Web4U” and sign in). Then, select “Students,” then “Registration,” and then “Register for Classes” - then select the term “Winter 2024” and click on “Enter CRNs.” Enter the CRNs for the class(es) you want to register for (you may need to click on “+Add Another CRN” to add multiple CRNs) and click “Add to Summary.” You should now see a summary/overview of the class(es) you want to add (in the bottom right of your screen) - check to make sure you see “Web Registered” in the Action column - to register click on “Submit.” You should now see “Registered” in the “Status” column for each class. (If needed, for variable credit courses (e.g., RC 592) - after you click submit, you will need you will need to go back to the “Registration” menu, navigate to “Schedule and Options,” then select the credit hours you want to register for - when you register for RC 592 the system will automatically register you for the least amount of credits (1), so make sure to go back and change the number of credits you are registered for).

Course Information

RC 583 **RC 583 Theories & Techniques of RC II (6 credits) (CRN 12384 or 12385)**
Prereq: RC 580 or permission of instructor. This is the second in a two course sequence focusing on major counseling theories and techniques. It is a continuation from RC 580 of the introduction to major counseling theories, with an emphasis on continued development and refinement of practice skills through advanced role play and direct counseling with individuals with disabilities. Competencies will be developed and demonstrated through assigned readings, didactic instruction, microskills training, class discussion, and self-study assignments.

You can choose which section to register for. If you try to register for one section and it is full, please register for the other section. Sections 1 & 2 will meet together during most class times.

Course is co-taught by Dr. Dana Brickham (Dana.Brickham@wwu.edu) & Dr. Brett Kuwada (Brett.Kuwada@wwu.edu). Please make sure to review the schedule for when class meets:

Class Date/Time (Both Sections)	Format
1/13 Saturday: 9am - 4pm	In-person; Everett University Center
1/17 Wednesday: 5pm - 7pm	Via Zoom
1/24 Wednesday: 5pm - 8:50pm	Via Zoom
1/31 Wednesday: 5pm - 8:50pm	Via Zoom
2/7 Wednesday: 5pm - 8:50pm	Via Zoom
2/14 Wednesday: 5pm - 7pm	Via Zoom
2/21 Wednesday: 5pm - 8:50pm	In-person; Everett University Center
2/28 Wednesday: 5pm - 8:50pm	Via Zoom
3/6 Wednesday: 5pm - 8:50pm	Via Zoom
3/9 Saturday: 9am - 4pm	In-person; Everett University Center

RC
586**RC 586 Medical Aspects of Disability (6 credits) (CRN 12386)**

Prereq: Graduate status or permission of instructor. An examination of the etiology, prognosis, treatment, and vocational implications of major disabling conditions, with an emphasis on physical, sensory, and cognitive impairments. Includes an introduction to medical specialties, therapeutic services, restorative techniques, medical terminology, and assistive technology.

Asynchronous Online Course. Introduction materials will be on Canvas. Instructor: Dr. Kevin Bengtson (Kevin.Bengtson@wwu.edu).

RC
588**RC 588 Career Development and Job Placement (6 credits) (CRN 12388)**

Examines career development theories, occupational information, labor market trends, and meaningful employment with a career focus. Includes job analysis, employment techniques, accommodations, and legislation.

Asynchronous Online Course. Introduction materials will be on Canvas. Instructor: Dr. Kathe Matrone (Kathe.Matrone@wwu.edu).

RC
594**RC 594 Psychiatric Disabilities in Rehabilitation (4 credits) (CRN 12387)**

Understanding major psychiatric disorders, principles and practices of psychiatric rehabilitation. Examines the role of the rehabilitation counselor as an integral part of the treatment team.

Asynchronous Online Course. Introduction materials will be on Canvas. Instructor: Dr. Brett Kuwada (Brett.Kuwada@wwu.edu).

Practicum

If you are planning on doing your Practicum in the winter, read the Supervised Professional Practice Handbook to be sure you understand what is required. The handbook can be found online on the program website at <https://wce.wwu.edu/rc/field-experiences>.

RC
591

RC 591 Practicum in Rehabilitation Counseling (4 credits) - 3 Sections. Prereq: RC 590 and permission of instructor. Demonstration of counseling skills with individuals with disabilities in a rehabilitation agency. Supervision by agency personnel. S/U grading.

Four students have been assigned to section 1 (these 4 students will receive a reminder email to register for section 1). All other students can choose between section 2 or 3. If one section is full, please register for the other section.

RC 591, Section 1 (CRN 10759): meets on 5 **Tuesdays** (1/9, 1/23, 2/6, 2/20, & 3/5) during the quarter with Dr. Kevin Bengtson (Kevin.Bengtson@wwu.edu) from **3-6:50pm** in EUC, Room TBA. ***On 1/9, section 1 will meet from 5-8:50pm with section 2 and 3 ... on all other dates, section 1 will meet from 3-6:50pm).**

RC 591, Section 2 (CRN 13450): meets on 5 **Tuesdays** (1/9, 1/23, 2/6, 2/20, & 3/5) during the quarter with Dr. Kevin Bengtson (Kevin.Bengtson@wwu.edu) from **5-8:50pm** in EUC, Room TBA.

RC 591, Section 3 (CRN 13981): meets on 5 **Tuesdays** (1/9, 1/23, 2/6, 2/20, & 3/5) during the quarter with Dr. Brett Kuwada (Brett.Kuwada@wwu.edu) from **5-8:50pm** in EUC, Room TBA.

DISABILITY ACCESS CENTER If you require services and/or accommodations related to a disability, contact the Disability Access Center (<https://disability.wvu.edu/>) for access to services, information, and referrals; 360.650.3083 (Voice), 360.255.7175 (VP), or drs@wvu.edu.

ADVISORY COMMITTEE The RC Advisory Committee is composed of representatives from employers and education, as well as alumni of the program and current students. It meets twice a year. In fall, the meeting is on 11/17. In spring, the meeting is usually in May or June. Students are welcome to observe. Notify Monica Holmer (rc.everett@wvu.edu) if you want to attend, so she can give you details.

BOOKS Your books can be ordered online from the Western Associated Students Bookstore (<http://www.bookstore.wvu.edu/>) or through the Verba price comparison tool (<http://www.verbacompare.com/>). You can also purchase your textbooks through Amazon or any bookstore. To contact customer service at the Western Books call 360-650-3970 or email textdept@wvu.edu. Purchase Orders for books should be payable to the Western AS Bookstore.

Order your books early. If you want to check out other sources, be sure you are ordering the correct edition, and don't wait too long! ***It is strongly recommended that you purchase your books rather than renting, as you will need them again for the Comprehensive Exam, and they are the beginning of your professional library.***

Special Instructions for eligible Veteran's and students eligible for federal/state assistance (DVR/DSB) with textbook purchases:

1. Students will advise agency Counselor to send email authorization to confirm arrangements and identity of eligible student. Students will request agency to include allowance for shipping (\$15.00/order). The contact for agency accounts at the Western AS Bookstore is Sonya Dyer: sonja.dyer@wvu.edu.
2. Agency will send PO/Authorization to Sonya Dyer for each student.
3. Students will place their orders online at: https://bookstore.wvu.edu/textbook_options.asp. When buying your textbooks online please comment in the Note section at the end of checkout that you have a third party paying for your textbooks. You will still need to fill in your Western ID number. Please enter a valid UPS shipping address unless you are scheduling a pickup. **If you are unable to locate your textbook needs on the Bookstore site or have any issues ordering online, please contact Sonya Dyer.** Also, if ordering an e-book, you will not be able to do that online. Please either email Sonya Dyer to place e-book orders.
4. For students with authorized supply orders, if you do not see what you need online, please email Sonya Dyer.
5. Textbooks and supplies can either be mailed to students or students may schedule a time for pick up at the WWU Bookstore in Bellingham.

Textbooks

[RC 583 - Theories & Techniques of RC II](#) - Dr. Dana Brickham & Dr. Brett Kuwada

Both of the textbooks purchased for RC 580 in Fall 2023 will be used again in winter quarter for RC 583 (you do not have another textbook to purchase in winter for RC 583).

If you did not take RC 580 in Fall 2023 but are taking RC 583 in Winter 2024, please make sure you have the following textbooks:

Chan, F., Berven, N. L., & Thomas, K. R. (2015). *Counseling theories and techniques for rehabilitation and mental health professionals* (2nd ed.). Springer. ISBN: 9780826198679

Cormier, S., Nurius, P., & Osborn, C. (2016). *Interviewing and change strategies for helpers* (8th ed.). Brooks Cole/Cengage Learning. ISBN: 9781305271456

[RC 586 - Medical Aspects of Disability](#) - Dr. Kevin Bengtson

Brodwin, M., Siu, F., Howard, J., Brodwin, E., & Du, A. (Eds.). (2020). *Medical, psychosocial, and vocational aspects of disability* (5th ed.). Elliot & Fitzpatrick. ISBN: 978-0945019077.

[RC 588 - Career Development and Job Placement](#) - Dr. Kathe Matrone

Strauser, D. (Ed.). (2020). *Career development, employment, and disability in rehabilitation: From theory to practice* (2nd ed.). Springer. ISBN: 978-0826158154.

[RC 594 - Psychiatric Disabilities in Rehabilitation](#) - Dr. Brett Kuwada

Pratt, C., Gill, K., Barrett, N., & Roberts, M. (2016). *Psychiatric rehabilitation* (3rd ed.). Academic Press. ISBN: 9780128099902.

American Psychiatric Association. (2022). *Diagnostic and statistical manual of mental disorders* (5th ed., text rev.). ISBN: 978-0-89042-576-3 (paperback). ISBN for ebook: 978-0-89042-577-0.

[RC 591—Practicum in Rehabilitation Counseling \(All Sections\)](#)

The Hodges textbook was purchased for RC 590 in Fall 2023; it will also be used in Practicum in Winter and Internship in Spring/Summer. If you did not take RC 590 in Fall 2023 but are taking RC 591 in Winter 2024, please make sure you have the textbook below:

Hodges, S. (2019). *The counseling practicum and internship manual: A resource for graduate counseling students* (3rd ed.). Springer. ISBN: 978-0826143020.

COUNSELING SERVICES Please go to the RC Student Resources Canvas site. Then look under Modules for Counseling Services Available to WWU Everett Students.

RETURNING STUDENTS If you did not take classes fall term and did not register for GRAD 699, you must reapply for admission using the “Returning Grad Student” program option within the application: <https://www.applyweb.com/wwugrad/index.ftl>. Contact the Graduate School (gradschool@wwu.edu or 360-650-3170) or Monica if you have any questions.

Reminder: The Graduate School’s Continuous Enrollment Policy went into effect Winter Quarter 2018: <http://www.wwu.edu/gradschool/policies.shtml>. Students who have not completed all degree requirements and are not currently registered for any RC credits will be required to register for GRAD 699, Continuous Enrollment, every quarter (**excluding summers**) until the degree requirements are completed. GRAD 699 is non-graded (flat fee of \$50). Contact the Graduate School (gradschool@wwu.edu) and ask for an override to register for GRAD 699 in winter quarter.

GRADUATING STUDENTS If you plan to graduate in March, you must submit your Application for Master’s Degree (“Blue Card”) by **December 15**. The application can be submitted via e-form by going to https://esign.wwu.edu/admcs/process/forms/Grad_School/Masters_Degree_Application_blue5.aspx. Please read the instructions and **complete the form carefully** (it asks for what name you would like on your diploma and where it should be mailed after you graduate). After you complete Section 1 of the form, please insert Beth’s email (elizabeth.boland@wwu.edu) at the bottom of the form in the blue box next to “Email To:” and click submit. Contact Monica Holmer if you need assistance with the form.

Please remember that a non-refundable graduation fee will be billed to your student account each time your file is evaluated for degree completion.

TERM DATES If you are thinking about planning a trip or vacation, please remember that Western’s term dates (the start and end dates for each quarter) can be found at <https://registrar.wwu.edu/term-dates>.

CRC EXAM The Commission on Rehabilitation Counselor Certification offers the CRC exam three times a year in a computer-based format. ***The deadline to apply for the March exam is December 15.*** Check the CRCC website (www.crccertification.com) for more information and the application materials. For more information on the CRC credential, go to <https://crccertification.com/benefits-of-certification/>.