REGISTRATION for Winter quarter begins at 11am on November 9. Winter quarter begins on Tuesday, January 4, 2022. (WWU Important Dates & Deadlines for Winter Quarter: https://registrar.wwu.edu/calendars/2021-22 - you may need to select Winter 2022 at the top.)

What to take? Here are the courses you should most likely take, according to where you are in the program. Check with Beth or Monica if you have questions about your specific situation.

First Year Students on 2-Year Plan:
RC 583 (Theory II) and RC 586 (Med Aspects)

Second Year Students on 2-Year Plan:
RC 588 (Career Dev), RC 594 (Psy Disabilities), and RC 591 (Practicum)

All other students:
Please consult the 3 or 4 year plans at https://wce.wwu.edu/files/2020-08/RC-AcademicPlan.pdf or the most recent plan that Beth sent to you. If you have questions, please contact Beth or Monica.

Reminder: Registration is through Web4U: (http://mywestern.wwu.edu/ - click on “Web4U” and sign in). Then, click the “Student” tab, then “Registration”, then “Add/Drop Classes”, then select term (“Winter 2022”) and click on “Submit”, then enter the five digit CRN for each course you want to register for in the boxes below and click on submit changes. If needed for variable credit courses (RC 592), after you register for the class you will then need to go back to the Registration menu and choose Change Variable Credit Hours to choose number of credits from the drop down menu).

Course Information

RC 583 Theories & Techniques of RC II (6) (CRN 13218 or 13219)
Prereq: RC 580 or permission of instructor. This is the second in a two course sequence focusing on major counseling theories and techniques. It is a continuation from RC 580 of the introduction to major counseling theories, with an emphasis on continued development and refinement of practice skills through advanced role play and direct counseling with individuals with disabilities. Competencies will be developed and demonstrated through assigned readings, didactic instruction, microskills training, class discussion, and self-study assignments.

Class meets Wednesdays, from 5-8:50 pm via synchronous Zoom sessions. First class meeting will be January 5th. Course is co-taught by Dr. Dana Brickham (Dana.Brickham@wwu.edu) & Dr. Brett Kuwada (Brett.Kuwada@wwu.edu).

You can choose which section to register for. If you try to register for one section and it is full, please register for the other section. Sections 1 & 2 will meet together during most class times.
**RC 586 Medical Aspects of Disability (6) (CRN 13220)**
Prereq: Graduate status or permission of instructor. An examination of the etiology, prognosis, treatment, and vocational implications of major disabling conditions, with an emphasis on physical, sensory, and cognitive impairments. Includes an introduction to medical specialties, therapeutic services, restorative techniques, medical terminology, and assistive technology.

*Asynchronous Online Course.* Introduction materials will be on Canvas. Instructor: Dr. Kevin Bengtson (Kevin.Bengtson@wwu.edu).

**RC 588 Career Development and Job Placement (6) (CRN 13222)**
Examines career development theories, occupational information, labor market trends, and meaningful employment with a career focus. Includes job analysis, employment techniques, accommodations, and legislation.

*Asynchronous Online Course.* Introduction materials will be on Canvas. Instructor: Dr. Kathe Matrone (Kathe.Matrone@wwu.edu).

**RC 594 Psychiatric Disabilities in Rehabilitation (4) (CRN 13221)**
Understanding major psychiatric disorders, principles and practices of psychiatric rehabilitation. Examines the role of the rehabilitation counselor as an integral part of the treatment team.

*Asynchronous Online Course.* Introduction materials will be on Canvas. Instructor: Dr. Elizabeth Scriven (Elizabeth.Scriven@wwu.edu).

**Practicum**
If you are planning on doing your Practicum in the winter, read the Supervised Professional Practice Handbook to be sure you understand what is required. The handbook can be found online on the program website at https://wce.wwu.edu/rc/field-experiences.

**RC 591 Practicum in Rehabilitation Counseling (4 credits) - 3 Sections.** Prereq: RC 590 and permission of instructor. Demonstration of counseling skills with individuals with disabilities in a rehabilitation agency. Supervision by agency personnel. S/U grading.

Students will be assigned to a section. You will receive an email from Monica about which Practicum section you should register for in Winter.

**RC 591, Section 1 (CRN 10882):** meets on 5 Tuesdays (1/4*, 1/18, 2/1, 2/15, & 3/1) during the quarter with Dr. Kevin Bengtson (Kevin.Bengtson@wwu.edu) from 3-6:50pm via synchronous Zoom sessions. *On 1/4, section 1 will meet from 5-8:50pm with section 2 and 3 … on all other dates, section 1 will meet from 3-6:50pm).

**RC 591, Section 2 (CRN 10883):** meets on 5 Tuesdays (1/4, 1/18, 2/1, 2/15, & 3/1) during the quarter with Dr. Kevin Bengtson (Kevin.Bengtson@wwu.edu) from 5-8:50pm via synchronous Zoom sessions.

**RC 591, Section 3 (CRN 13223):** meets on 5 Tuesdays (1/4, 1/18, 2/1, 2/15, & 3/1) during the quarter with Dr. Josef Mogharreban (Josef.Mogharreban@wwu.edu) from 5-8:50pm via synchronous Zoom sessions.
Internship

If you are planning on doing your Internship in the fall, read the Internship Guide to be sure you understand what is required. The guides can be found online, on the program website at https://wce.wwu.edu/rc/field-experiences.

**RC 592 Internship in Rehabilitation Counseling (1 to 8*) (CRN 13347)**

*Prereq: RC 591 and permission of instructor.* Demonstration of counseling skills in a rehabilitation agency with primary supervision by agency personnel. Students are required to spend significant time within an agency functioning as a professional counselor. Repeatable to a maximum of 16 credits. S/U grading.

Winter quarter begins 1/4. Instructor: Dr. Brett Kuwada (Brett.Kuwada@wwu.edu).

*AAfter you add RC 592, you will need to go back to the Registration menu and go to Change Variable Credit Hours to enter the number of credits you want to register for (when you add the class, the system will automatically register you for the least amount of credit = 1).*

**DISABILITY ACCESS CENTER** If you require services and/or accommodations related to a disability, contact the Disability Access Center (https://disability.wwu.edu/) for access to services, information, and referrals; 360.650.3083 (Voice), 360.255.7175 (VP), or drs@wwu.edu.

**BOOKS** Your books can be ordered online from the Western Associated Students Bookstore (http://www.bookstore.wwu.edu/) or through the Verba price comparison tool (http://wwu.verbacompire.com/). You can also purchase your textbooks through Amazon or any bookstore. To contact customer service at the Western Books call 360-650-3970 or email textdept@wwu.edu. Purchase Orders for books should be payable to the Western AS Bookstore.

**Order your books early.** If you want to check out other sources, be sure you are ordering the correct edition, and don’t wait too long! *It is strongly recommended that you purchase your books rather than renting, as you will need them again for the Comprehensive Exam, and they are the beginning of your professional library.*

**Special Instructions for eligible Veteran's and students eligible for federal/state assistance with textbook purchases:** Do not place an order online at Western’s Bookstore if a third party agency will be purchasing books for you. Instead please follow these steps below:

1. Student will advise agency Counselor to send email to the appropriate contact below in order to confirm arrangements and identity of eligible student. Student will request agency to include allowance for shipping (@$13/order).
   a. Veteran’s Administration (chapter 31 eligible veteran’s only) - contact Veterans Services at veteran.services@wwu.edu or 360.650.3324
   b. All other third party payers (i.e. DVR/DSHS/L+I etc.) - Sonja.Dyer@wwu.edu (360.650.7600)
2. Agency will send PO to appropriate contact (Veterans Services or Sonja) for each student.
3. Student will order textbooks via WWU e-mail account to Sonja.Dyer@wwu.edu. Order will include mailing address and self-identifying themselves as working with DVR/VA/DSHS etc. with any other relevant account info. E-mail sent via WWU email account will serve as student signature.
4. WWU Bookstore will charge to students agency account and mail textbooks to student.
Textbooks

RC 583 - Theories & Techniques of RC II - Dr. Dana Brickham & Dr. Brett Kuwada
Both of the textbooks purchased for RC 580 in Fall 2021 will be used again in winter quarter for RC 583 (you do not have another textbook to purchase in winter for RC 583).

If you did not take RC 580 in Fall 2021 but are taking RC 583 in Winter 2022, please make sure you have the following textbooks:

RC 586 - Medical Aspects of Disability - Dr. Kevin Bengtson

RC 588 - Career Development and Job Placement - Dr. Kathe Matrone

RC 594 - Psychiatric Disabilities in Rehabilitation - Dr. Elizabeth Scriven


RC 591—Practicum in Rehabilitation Counseling (All Sections)
(both textbooks were purchased for RC 590 in Fall 2021; both textbooks will also be used in Practicum in Winter and Internship in Spring/Summer)

ADVISORY COMMITTEE
The RC Advisory Committee is composed of representatives from employers and education, as well as alumni of the program and current students. It meets twice a year. In fall, the meeting is on 11/5. In spring, the meeting is usually in May or June. Students are welcome to observe. Notify Monica Holmer (rc.everett@wwu.edu) if you want to attend, so she can give you details.
COUNSELING SERVICES  WWU in Everett is offering students free one-to-
one counseling services designed to address personal issues, mental health, as well as academic and professional concerns. Western students will be provided up to three sessions per academic year, with a self-pay option after the three sessions. Students may contact the counselor directly to schedule an appointment (make sure to mention that you are a WWU student in Everett).

Chett Hill, MA, LMHC - Northwest Psychological Consulting
2722 Colby Ave, Suite 720
Everett, WA 98290
206-504-2900 or Chett.hill@comcast.net

RETURNING STUDENTS  If you did not take classes fall term and did not register for GRAD 699, you must reapply for admission using the “Returning Grad Student” program option within the application: https://www.applyweb.com/wwugrad/index.ftl. Contact the Graduate School (gradschool@wwu.edu or 360-650-3170) or Monica if you have any questions.

Reminder: The Graduate School’s new Continuous Enrollment Policy went into effect Winter Quarter 2018: http://www.wwu.edu/gradschool/policies.shtml. Students who have not completed all degree requirements and are not currently registered for any RC credits will be required to register for GRAD 699, Continuous Enrollment, every quarter (excluding summers) until the degree requirements are completed. GRAD 699 is non-graded (flat fee of $50). Contact the Graduate School (gradschool@wwu.edu) and ask for an override to register for GRAD 699 in winter quarter.

GRADUATING STUDENTS  If you plan to graduate in March, you must submit your Application for Master’s Degree (“Blue Card”) by December 10. The application can be submitted via e-form by going to https://esign.wwu.edu/adms/process/forms/Grad_School/Masters_Degree_Application_blue5.aspx. Please read the instructions and complete the form carefully (it asks for what name you would like on your diploma and where it should be mailed after you graduate). After you complete Section 1 of the form, please insert Beth’s email (elizabeth.boland@wwu.edu) at the bottom of the form in the blue box next to “Email To:” and click submit. Contact Monica Holmer if you need assistance with the form.

Please remember that a non-refundable graduation fee will be billed to your student account each time your file is evaluated for degree completion.

TERM DATES  If you are thinking about planning a trip or vacation, please remember that Western’s term dates (the start and end dates for each quarter) can be found at http://www.wwu.edu/registrar/calendars/term-dates.shtml.

CRC EXAM  The Commission on Rehabilitation Counselor Certification offers the CRC exam three times a year in a computer-based format. The deadline to apply for the March exam is December 31. Check the CRCC website (www.crrccertification.com) for more information and the application materials. For more information on the CRC credential, go to https://www.crrccertification.com/student-CRC-certification.