



Preparing thoughtful, knowledgeable, and effective educators for a diverse society

Western Washington University
WOODRING COLLEGE OF EDUCATION
Teacher Education Outreach Programs

Bremerton • Everett

PART ONE • PERSONAL INFORMATION

Quarter / year applying for \_\_\_\_\_

To which level are you applying?

WWU student number (if known) \_\_\_\_\_

(check one) [ ] Undergraduate [ ] Post-Baccalaureate

To which site are you applying?(check one) [ ] Bremerton [ ] Everett

Name \_\_\_\_\_ Former name (if any) \_\_\_\_\_
Last First Initial

Date of Birth \_\_\_\_\_
Optional

Contact address \_\_\_\_\_
Street City State Zip

Contact telephone \_\_\_\_\_ email address \_\_\_\_\_
(WWU students update address/phone at the Registrar's Office at 360/650-7773 or online at WWU's Web4U)

The state of Washington requests the following from teacher education applicants; however, the information WILL NOT be used in the review of your application:

- Which most closely reflects the highest education level of your parent(s) and/or guardian(s)?
[ ] Some high school, high school diploma, or GED
[ ] Some college, college, graduate school
Is your first language English?
[ ] Yes [ ] No

All prior college(s) attended - You MUST submit a copy of unofficial transcripts from institution(s) listed below.

Table with 4 columns: name of institution, dates attended, degree/certificate, month/year of completion

PLEASE NOTE: If you are not currently admitted to Western Washington University, your application to WWU must be submitted at the same time as this application.

SITE CONTACT INFORMATION

WWU Bremerton at Olympic College
Program Coordinator: Michael White
Phone: (360) 475-7269
Email: Michael.White@wwu.edu

WWU Bremerton
Olympic College
1600 Chester Avenue
Bremerton, WA 98337

WWU Everett at Everett Community College
Program Coordinator: Angeline Ocampo
Phone: (425) 405-1646
Email: Angeline.Ocampo@wwu.edu

WWU Everett
Everett University Center
915 N. Broadway
Everett, WA 98201

It is highly recommended that you contact the site program coordinator for guidance on the application process.

## **PART TWO • DESCRIPTION OF EXPERIENCES**

*Please respond to sections 1-5, using a separate sheet of paper for each section. Your answers should be word-processed/typed.*

### **1. Description of experiences with children and/or youth**

- a. For each description, include the length of time (in months), ages and/or grades of the group, approximate number of children/youth in the group, and a contact person for verification (include address and daytime phone).
- b. The description should include a very brief summary of your experiences, including your responsibilities (e.g., creating bulletin boards, correcting papers, team teaching with supervising teacher, creating your own lesson plans, assisting a coach, working as head coach).
- c. Tell how these experiences will impact what you bring to the classroom.

### **2. Description of diversity experiences**

- a. Following is a list of experiences you might have had. You are welcome to include others. Do respond to all that apply to you. As you describe experiences you have had, tell how they have enhanced your potential as an educator. Tell how these experiences will impact what you bring to the classroom.
  - i. Experiences with ethnic groups other than your own (e.g., most students in your high school were from other groups, you have volunteered in multicultural environments).
  - ii. Experiences with children having special needs.
  - iii. Experience living in another culture (e.g., you were an exchange student, your family lived in another country or culture, you studied at a foreign university, you worked in the Peace Corps).
  - iv. You will be a member of the first generation in your family to graduate from an institution of higher education (4-year college or university).
  - v. Languages, including sign language, you have studied and/or speak. (You may include high school courses. Indicate your level of fluency.)
- b. After each description, provide the name of a contact person for verification and include address and daytime phone.

### **3. Description of special talents, responsibilities, and leadership experiences**

If you have any special talent that is relevant to the teaching profession, tell about it here (e.g., musician, artist, author, athletic coach). Describe your level of involvement, including any awards or professional experience. If you have had leadership experiences and/or noteworthy responsibilities, describe them (e.g., officer in a service organization, managerial work experiences, exceptional family responsibilities). Tell how these experiences will impact what you bring to the classroom.

### **4. Description of anything else that you consider unique or exceptional about yourself**

If you feel you haven't yet shared everything you would like to, do so here.

### **5. Required essay - Please write an essay of about two pages addressing the following prompt:**

How might an educator's unacknowledged bias, cultural background, or taken-for-granted assumptions affect their ability to create a safe, inclusive, and culturally responsive learning environment?

### **PART THREE • STUDENT CONDUCT REQUIREMENTS AND AGREEMENT**

Students accepted into teacher certification programs at Western Washington University will have opportunities to work in public or private schools with students, teachers, administrators, and parents. Our students are expected to conduct themselves in a professional manner in all interactions with all individuals. As a means of emphasizing the importance of appropriate behavior, the following policies apply to all Woodring College teacher education students.

Students may be denied admission, or required to withdraw from a course or practicum / field experience, the student teaching internship, or the certification program for any of the following reasons:

- 1. a guilty plea or conviction of any felony crime involving the physical neglect of or physical injury to a child;*
- 2. the commission of a crime against the laws of the State of Washington;*
- 3. exhibiting unprofessional or unethical conduct or behavior;*
- 4. failure to maintain a 2.75 quarterly GPA which begins during the term in which the student is accepted; and holds whether the student is taking education courses or not.*

I understand that information concerning students may be shared with school district personnel to determine if a placement can and should be made, or if a placement should continue, and that the Woodring College of Education cannot override the decisions of school districts. Practicum placements are dependent upon school district approval.

I understand that, if I am accepted into the teacher education program, I will be required to undertake a Washington State Patrol and federal fingerprint check. Furthermore, I understand that I must maintain fingerprint clearance throughout the entire program and certification process.

I also understand that acceptance into the program and completion of the program does not guarantee granting of a Washington State teaching certificate.

I, \_\_\_\_\_, agree to abide by the above policies and I certify, to the best of my knowledge, that all statements contained in this application are true and accurate.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
WWU Student Number (if known)

There are two important items you must consider as you plan for your internship and program completion:

1. An internship requires full-time teaching responsibilities for a full academic quarter. Accordingly, other employment during that quarter will not be possible.
2. While student preferences are taken into account when possible, you may not be able to complete your practicum and internship in a school or school district of your choice.

I understand and agree to these terms.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

## PART FOUR • APPLICATION REQUIREMENTS AND CHECKLIST

Applicants must apply separately to both Western Washington University and Teacher Education Outreach Programs. The applications should be submitted at the same time to the addresses below. Admission to both WWU and Teacher Education Outreach Programs is required before a student may register for teacher education courses.

### Please complete the following eligibility requirement checklist prior to submitting your applications.

- a WWU student or WWU applicant (*see note on page 1*)
- transferable AA/DTA degree from a Washington state community college or satisfaction of Western's General University Requirements
- a minimum 2.75 GPA overall or for the last 45+ graded credits (Does not include: S/U graded credits or a repeated course. Does include failing grades. GPA is calculated using the WWU grade point system. Upon request, we will evaluate GPA prior to applying to the program)
- met the English composition course requirement with a minimum grade of B-
- signed (in two places) Student Conduct Requirements and Agreement in Part Three
- enclosed copies of all UNOFFICIAL college transcripts and WWU Transfer Equivalency Report
- completed all portions of the application
- Official WEST-B, SAT, or ACT scores  
Indicate the date you took (or will take) your WEST-B, SAT, or ACT: \_\_\_\_\_

Applicants to teacher education programs in the State of Washington are required to demonstrate basic skill competency in reading, writing, and math. **Applicants may not be admitted to the program without meeting this requirement. For more information please visit our web page at: <https://wce.wwu.edu/admissions/west-b-requirement>.**

**Any exam score used to meet this requirement must be officially sent to the university by the testing company.** Do **not** send reports to the Woodring College of Education or Teacher Education Admissions. Scores already on file with the university do not require resubmission. Official score reports must be on file by the teacher education application due date.

**Note:** If anything in your application needs to be explained, do so on a separate document and include it with this application.

Because of the large number of applications to the Teacher Education Outreach Programs, we cannot retrieve documentation from other departments, nor should you rely on other departments to forward materials to this office. **It is your responsibility to make sure your application is complete.**

**Keep a copy of all application materials for your records. Applications become property of the University and will not be returned or copied for students.**

Enrollment restrictions apply in all teacher education programs. Meeting the above criteria makes the applicant eligible to apply, but does not guarantee acceptance. Applications will be reviewed to determine whether they meet minimum requirements and are then subject to further evaluation and decision regarding admission.

### Please use the following check list for submitting application materials.

<ul style="list-style-type: none"> <li><input type="checkbox"/> WgugtpWcuj kpi vppUpkxgtuk{ Extension Vtcpuigt IRquv Dceecrwtgcvg"Application</li> <li><input type="checkbox"/> Official transcripts—one from each institution attended</li> <li><input type="checkbox"/> \$82 non-refundable application fee</li> </ul>	<p><b>Office of Admissions</b>  <b>Western Washington University</b>  <b>Old Main 200, MS-9009</b>  <b>516 High Street</b>  <b>Bellingham, WA 98225-9009</b></p>
<ul style="list-style-type: none"> <li><input type="checkbox"/> Completed Program Application (this form), including essay cpf uki pcwtgu</li> <li><input type="checkbox"/> Three academic/professional letters of recommendation</li> <li><input type="checkbox"/> Unofficial transcripts – one from each institution attended</li> <li><input type="checkbox"/> Unofficial West-B, SAT or ACT test scores</li> </ul>	<p><b>Teacher Education Outreach Programs</b>  <b>Western Washington University</b></p> <p>See first page for desired site address.</p>

Western Washington University is committed to ensuring that all programs and activities are readily accessible to all eligible persons without regard to race, color, religion, national origin, sex, age, disability, marital status, sexual orientation, Vietnam-era veteran, or disabled veteran status. Persons with disabilities needing assistance in the application process or requiring alternate formats of this application may call (360) 650-3083.