Make Sure Your Test Scores Get to Western!

1. Access testing information through Woodring’s website here: [https://wce.wwu.edu/cert/content-test-resource-site](https://wce.wwu.edu/cert/content-test-resource-site)


3. Select “Tests”

4. Scroll down the list to select the test you need. Click the link.

5. Click “Register Now”

6. If you have an account, you will be prompted to sign in. If you are a new user, follow the prompts to set up a new account.
7. Once you have signed in or created a new account, you will be taken to the “Test Selection” screen. Find your test on the drop-down menu. **(NOTE: After you select your test, you will need to click “Add” before clicking “Next.” This is how the drop-down menus will work throughout the process.)**

![Test Selection Screen]

8. You will be taken through a series of questions. Answer them to the best of your ability.

9. “Score Reporting Options”
   a. When you get to this question you will have the choice to have your scores sent to you by email. **(NOTE: This does not impact the scores that will be sent to Western. A following question will specify what institutions you would like the scores sent to.)**

![Score Reporting Options Screen]
10. “Educator Preparation Status”
   a. Indicate your current status and scroll down the page to “Washington Educator Preparation Institution,” where you will indicate to send the scores to Western!

   a. This is the big question! **Make sure you select Western on the drop-down menu.**
   a. If you are not currently enrolled in or have not previously completed an educator preparation program, and leave the previous question blank (as indicated) you can select an institution to send the scores in this question.

Thank you for making sure your scores get sent to Western!