



**Woodring College of Education
Secondary Education
Student Teaching Calendar – Winter 2024**

DATES	ACTIVITY
Early January	<p>START DATE</p> <p>Interns begin when their Cooperating Teacher (CT) returns after winter break. <i>Check with CT to confirm this date.</i></p> <p>During this term, follow the school/district calendar. <i>It is the responsibility of the intern to know and follow the schedule(s) of the particular school/district to which they have been assigned. Interns do not follow WWU’s schedule with respect to holidays, breaks, etc.</i></p>
February 9	<p>MIDTERM Evaluation Due to OFE</p> <p>Midterm meetings should occur February 5-9</p>
March 29	<p>FINAL Documents Due to OFE</p> <p>Final evaluation meetings should occur March 25-29</p> <p>Required Documents:</p> <ul style="list-style-type: none"> • Final Evaluation, signed by Intern and UIC • Self-assessment • PGP, signed by intern and UIC
April 12-19	<p>Last Official Day for intern</p> <p>Interns must spend 14 weeks with students and the last day of the internship will vary based on the school/district calendar. If the public-school spring break occurs before you have completed 14 weeks with students, you must return after the public-school spring break in order to finish the required amount of time with students. <u>You do not take WWU’s Spring Break.</u></p>

IMPORTANT NOTES:

- The intern must take full teaching responsibility for at least 3 weeks during this internship.
- The intern works the same hours and days as a contracted teacher.
- Interns must earn a minimum of 450 hours.
- **Graduation:** Winter quarter internships extend into Spring quarter and interns receive an “IP” (In Progress) grade until all requirements are met. Candidates may still graduate with the incomplete grade but receipt of one’s degree will remain pending until the incomplete grade is changed to an S. Graduation application and grade conversion deadlines are set by the Registrar’s office. OFE will notify students who will not meet these dates due to adjusted or extended internship experiences and thus will not qualify for graduation during Winter quarter.