COMPREHENSIVE EXAMINATION APPLICATION

Prerequisite:  □ 32 credits completed prior to writing the examination

- Please submit this form to: Educational Administration; Miller Hall 417A, MS 9040; Woodring College of Education; Western Washington University; 516 High Street; Bellingham, WA 98225-9040 or scan and email to Kimberly.Caulfield@wwu.edu by the last day of classes of the quarter prior to the quarter you wish to write the examination.
- The comprehensive examination is based on the State Standard V, available at the Educational Administration website (www.wce.wwu.edu), and will include both a paper (8-15 pages, including bibliography) and an oral examination with the EDAD graduate faculty.
- Confirmation of the date/time of the examination will be sent to your WWU email address upon receipt and approval of your application to write the exam.
- Results will be sent to your WWU email address approximately two weeks after your oral presentation. If failed, the exam may be repeated upon request of the student and approval by the Educational Administration Program Director and graduate faculty.
- If you need to cancel the comprehensive examination for which you have applied, please notify the Educational Administration Program Manager, Kimberly Caulfield (Kimberly.Caulfield@wwu.edu) at 360.650.3708 or Toll Free: 1.866.913.3323 and reschedule for another date.

SECTION 1:  Student Information (please print legibly)

<table>
<thead>
<tr>
<th>Name:</th>
<th>Western ID No: W</th>
</tr>
</thead>
<tbody>
<tr>
<td>Home Phone:</td>
<td>Work/Cell Phone:</td>
</tr>
<tr>
<td>Western E-Mail Address:</td>
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</tr>
</tbody>
</table>

SECTION 2:  Graduation Information

(1) You must be registered for at least 2 credits during the quarter in which the degree is awarded or during the preceding (calendar) quarter.

(2) You must formally apply for graduation the quarter preceding the quarter in which you plan to graduate. Fill out Master’s Degree Application the quarter prior; fill out Degree Recommendation the quarter you plan to graduate. Both forms are available at the Graduate School website. Sign up for Commencement if you plan to walk in graduation.

I plan to complete my graduate degree ____________________________

SECTION 3:  Examination Information

I wish to take the Comprehensive Examination on the following date:

☑ Bellingham, Bremerton, Seattle & Tacoma Sites (students contact the Educational Administration office to arrange/confirm a specific time/date/location for the examination)

<table>
<thead>
<tr>
<th>QUARTER</th>
<th>DATE</th>
<th>MEETING TIME TBA</th>
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</thead>
<tbody>
<tr>
<td>Fall 2017</td>
<td>Week of Oct 9, 2017</td>
<td>Minimum of 1 hour oral with EDAD faculty</td>
</tr>
<tr>
<td></td>
<td>Paper due 10/09/2017</td>
<td>Friday, 10/13/17, Time: ______</td>
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<tr>
<td>Winter 2018</td>
<td>Week of Jan 15, 2018</td>
<td>Minimum of 1 hour oral with EDAD faculty</td>
</tr>
<tr>
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<td>Paper due 01/15/2018</td>
<td>Friday, 01/19/2018 (tentative); Time: ______</td>
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<tr>
<td>Spring 2018</td>
<td>Week of Apr 9, 2018</td>
<td>Minimum of 1 hour oral with EDAD faculty</td>
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<tr>
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<td>Paper due 04/09/2018</td>
<td>Friday, 04/13/2018 (tentative); Time: ______</td>
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<tr>
<td>Summer 2018</td>
<td>Week of Jul 9, 2018</td>
<td>Minimum of 1 hour oral with EDAD faculty</td>
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<tr>
<td></td>
<td>Paper due 07/09/2018</td>
<td>Friday, 07/13/2018 (tentative); Time: ______</td>
</tr>
</tbody>
</table>

SECTION 4:  Graduate Advisor Approval

The above-named student has met all prerequisites and is approved to write the comprehensive examination on the date indicated.  

Signature of Advisor: ____________________________