EARLY REGISTRATION runs from May 9—June 30. Registration resumes (you will not be able to register between July 1 and August 28) August 29 at 8 am. Fall quarter begins September 27.

What to take? Here are the courses you should most likely take, according to where you are in the program. Check with Monica or Beth if you have questions about your specific situation.

First Year Students:
RC 501 (Rehab Research) and RC 582 (Intro to RC)

Second Year Students:
RC 584 (Group Counseling) and RC 589 (Case Management in RC)

Course Information

**RC 501 Rehabilitation Research (4) (CRN 41246)**
An overview of what research will include: design and analysis; criteria for reading and interpreting existing studies; practice in identifying problems suitable for research; formulating hypotheses and appropriate methods; and guidance in preparing a program evaluation. Emphasis on the application of research in clinical and rehabilitation settings.

Class meets Thursdays, from 5-8:50 pm in Everett University Center (EUC) & Room TBA. First class meeting will be 9/28. Instructor: Dr. Beth Boland (Elizabeth.boland@wwu.edu).

**RC 582 Introduction to Rehabilitation Counseling (4) (CRN 40871)**
An overview of the principles and practices of rehabilitation counseling, including history, philosophy, legislative influences, organizational structures, and service-delivery models. Explores various specialties within the field of rehabilitation counseling.

*Online Course.* First session will be from 5-6pm on 9/28 during the first class meeting of RC 501. Instructor: Dr. Kathe Matrone (kathe.matrone@wwu.edu).
**RC 584, Sec 1 & Sec 2  Group Counseling in Rehabilitation (4) (CRN 41247 or 41248)**

Prereq: RC 583 or permission of instructor. A didactic and experiential course to introduce students to the dynamics of group counseling. Purpose, process, and techniques related to various types of groups.

Class meets Thursdays, from 5:00 to 8:50 pm, in Everett University Center (EUC) & Room TBA. First class meeting will be 9/28. Instructors: Dr. Dana Brickham (dana.brickham@wwu.edu) & Dr. Paul Curd.

Each section has a capacity of 7, so if you try to register for one section and if it is full, please try to register for the other section. Section 1 & 2 will meet together during most class times.

**RC 589 Case Management in Rehabilitation (4) (CRN 41249)**

Examines techniques and procedures related to individualized case management and caseload management. Explores case management issues of various disability groups, including educational and vocational community resources.

*Online Course.* Introduction materials will be on Canvas. Fall quarter begins 9/27. Instructor: Dr. Kathe Matrone (kathe.matrone@wwu.edu).

**Internship**

If you are planning on doing your Internship in the summer, read the Internship Guide to be sure you understand what is required. The guides can be found online, on the program website at https://wce.wwu.edu/rc/field-experiences.

**RC 592 Internship in Rehabilitation Counseling (1 to 8) (CRN 44285)**

Prereq: RC 591 and permission of instructor. Demonstration of counseling skills in a rehabilitation agency with primary supervision by agency personnel. Students are required to spend significant time within an agency functioning as a professional counselor. Repeatable to a maximum of 16 credits. S/U grading.

Fall quarter begins 9/27. Instructor: Dr. Nick McLain (Nicholas.mclain@wwu.edu).

**RETURNING STUDENTS** If you did not take classes spring term, you must submit a Returning Student Application. You can find the e-form for doing this on the Graduate School website: https://esign.wwu.edu/adms/process/forms/Grad_School/Returning_Student1.aspx?valid=true/. Contact Monica Holmer if you have any questions.
GRADUATING STUDENTS  If you plan to graduate in December, you must submit your application for Master’s Degree (“Blue Card”) by August 19. Find the e-form at https://esign.wwu.edu/admes/process/forms/Grad_School/Masters_Degree_Application_blue5.aspx. Please read the instructions and complete the form carefully (it asks for what name you would like on your diploma and where it should be mailed after you graduate). After you complete Section 1 of the form, please insert Beth’s email (elizabeth.boland@wwu.edu) at the bottom of the form in the blue box next to “Email To:” and click submit. Contact Monica Holmer if you need assistance with the form.

Please remember that a non-refundable graduation fee will be billed to your student account each time your file is evaluated for degree completion.

CRC EXAM  The deadline to apply for the March 2018 exam is October 16th. Check the CRCC website (www.crccertification.com) for more information and the application materials. For more information on the CRC credential, go to https://www.crccertification.com/filebin/news/CRC_View_Book.pdf.

BOOKS  Your books can be ordered online from the Western Associated Students Bookstore (http://www.bookstore.wwu.edu/). Your contact person regarding your order is Brenda Armstrong, 360-650-7420 (brenda.armstrong@wwu.edu). Purchase Orders for books should be payable to the Western AS Bookstore.

Order your books early. If you want to check out other sources, be sure you are ordering the correct edition, and don’t wait too long! It is strongly recommended that you purchase your books rather than renting, as you will need them again for the Comprehensive Exam, and they are the beginning of your professional library.

Special Instructions for eligible Veteran’s and students eligible for federal/state assistance with textbook purchases: Do not place an order online at Western’s Bookstore if a third party agency will be purchasing books for you. Instead please follow these steps below:

1. Student will advise agency Counselor to send email to the appropriate contact below in order to confirm arrangements and identity of eligible student. Student will request agency to include allowance for shipping (@$13/order).
   a. Veteran’s Administration (chapter 31 eligible veteran’s only) - Wendy Gegenhuber from Veterans Services Wendy.Gegenhuber@wwu.edu (360.650.3324)
   b. All other third party payers (i.e. DVR/DSHS/L+I etc.) - Martha.Bartlett@wwu.edu (360.650.7423)
2. Agency will send PO to appropriate contact (Martha or Wendy) for each student.
3. Student will order textbooks via WWU e-mail account to Brenda.Armstrong@wwu.edu. Order will include mailing address and self-identifying themselves as working with DVR/VA/DSHS etc. with any other relevant account info. E-mail sent via WWU email account will serve as student signature.
4. WWU Bookstore will charge to students agency account and mail textbooks to student.
ADVISORY COMMITTEE  The Graduate Advisory Committee is composed of representatives from employers and education, as well as alumni of the program and current students. It meets twice a year. The next meeting will be held in May 2017 and then one in fall 2017. Students are welcome to observe. Notify Monica Holmer (rc.everett@wwu.edu) if you want to attend, so she can give you details.

Textbooks

RC 501—Rehabilitation Research—Instructor: Dr. Beth Boland

RC 582—Introduction to Rehabilitation Counseling—Instructor: Dr. Kathe Matrone.

RC 584, Sec 1 & 2 —Group Counseling in Rehabilitation—Instructors: Dr. Dana Brickham & Dr. Paul Curd.


RC 589—Case Management in Rehabilitation—Instructor: Dr. Kathe Matrone.