
**Reminder:** Registration is through Web4U: [http://mywestern.wwu.edu/](http://mywestern.wwu.edu/) - sign in & then click on “Web4U”). Then, click the “Student” tab, then “Registration”, then “Add/Drop Classes”, then select term (“Summer 2019”) and click on “Submit”, then enter the five digit CRN for each course you want to register for in the boxes below, and then click on submit changes (if needed-for variable credit courses (RC 592) -after you click submit you will need to go back to the Registration menu and choose Change Variable Credit Hours to choose the number of credits you want to register for).

**What to take?** Here are the courses you should most likely take, according to where you are in the program. Check with Monica or Beth if you have questions about your specific situation.

**First Year Students:**
RC 585 (Social, Psy, & Attitudinal Aspects) and RC 588 (Career Dev & Job Placement)

**Second Year Students:**
RC 592 (Internship) and (for most students) RC 589 (Case Management)

**All other students:**
Please consult the most recent plan that Beth sent to you.
If you have questions, please contact Beth or Monica.

## Course Information

**RC 585 Social, Psychological and Attitudinal Aspects of Disability (4) (CRN 31182)**
An examination of the impact of disability on the individual, the individual's environment, significant others, and society in general. The adjustment process that individuals and their families experience is compared and contrasted within a broader environmental context.

*Online Course.* Introduction materials will be on Canvas. Summer quarter begins 6/25. Instructor: Dr. Dana Brickham (dana.brickham@wwu.edu).

**RC 588 Career Development and Job Placement (6) (CRN 30279)**
Examines career development theories, occupational information, labor market trends, and meaningful employment with a career focus. Includes job analysis, employment techniques, accommodations, and legislation.

*Online Course.* Introduction materials will be on Canvas. Summer quarter begins 6/25. Instructor: Dr. Kevin Bengtson (kevin.bengtson@wwu.edu).
**2019 Summer Registration**

**RC 595 Case Management in Rehabilitation (4) (CRN 31181)**
Examines techniques and procedures related to individualized case management and caseload management. Explores case management issues of various disability groups, including educational and vocational community resources.

*Online Course.* Introduction materials will be on Canvas. Summer quarter begins 6/25. Instructor: Dr. Beth Boland (Elizabeth.boland@wwu.edu).

**Internship**

If you are planning on doing your Internship in the summer, read the Internship Guide to be sure you understand what is required. The guides can be found online, on the program website at [https://wce.wwu.edu/rc/field-experiences](https://wce.wwu.edu/rc/field-experiences).

**RC 592 Internship in Rehabilitation Counseling (1 to 8)**
Prereq: RC 591 and permission of instructor. Demonstration of counseling skills in a rehabilitation agency with primary supervision by agency personnel. Students are required to spend significant time within an agency functioning as a professional counselor. Repeatable to a maximum of 16 credits. S/U grading.

Please Note: Unless you have spoken to Dr. Dana Brickham, RC Clinical Coordinator, about completing less than 300 hours for internship in summer quarter, you should register for 8 credits of Internship. *To do this, after you add the course you will need to go back to the Registration menu and go to Change Variable Credit Hours to enter the number of credits you want to register for (when you add the class, the system will automatically register you for the least amount of credit - 1).*

Section 1 (CRN 30203) - Class meets 5 Tuesdays during the quarter (6/25, 7/2, 7/9, 7/23, and 8/6) from 5:00 to 8:50 pm, in the EUC, room TBA. Instructor: Dr. Dana Brickham (dana.brickham@wwu.edu).

**Independent Study Reminder:** if you are taking an independent study with Beth in summer, she will email you the registration eform.
GRADUATING STUDENTS  If you plan to graduate in August, you must submit your application for Master’s Degree by June 14th. You can find the e-form by going to https://esign.wwu.edu/forms/Grad_School/_masters_degree_app_1.aspx. Please read the instructions and complete the form carefully (it asks for what name you would like on your diploma and where it should be mailed after you graduate). After you complete Section 1 of the form, please insert Beth’s email (elizabeth.boland@wwu.edu) at the bottom of the form in the blue box next to “Email To:” and click submit. Contact Monica Holmer if you need assistance with the form. Please remember that a non-refundable graduation fee will be billed to your student account each time your file is evaluated for degree completion.

BOOKS  Your books can be ordered online from the Western Associated Students Bookstore (http://www.bookstore.wwu.edu/). Your contact person regarding your order is Brenda Armstrong, 360-650-7420 (brenda.armstrong@wwu.edu). Purchase Orders for books should be payable to the Western AS Bookstore.

Order your books early. If you want to check out other sources, be sure you are ordering the correct edition, and don’t wait too long! It is strongly recommended that you purchase your books rather than renting, as you will need them again for the Comprehensive Exam, and they are the beginning of your professional library.

Special Instructions for eligible Veterans and students eligible for federal/state assistance with textbook purchases:  Do not place an order online at Western’s Bookstore if a third party agency will be purchasing books for you. Instead please follow these steps below:

1. Student will advise agency Counselor to send email to the appropriate contact below in order to confirm arrangements and identity of eligible student. Student will request agency to include allowance for shipping (@$13/order).
   a. Veteran’s Administration (chapter 31 eligible veteran’s only) - Wendy Gegenhuber from Veterans Services Wendy.Gegenhuber@wwu.edu (360.650.3324)
   b. All other third party payers (i.e. DVR/DSHS/L+I etc.) - Martha.Bartlett@wwu.edu (360.650.7423)
2. Agency will send PO to appropriate contact (Martha or Wendy) for each student.
3. Student will order textbooks via WWU e-mail account to Brenda.Armstrong@wwu.edu. Order will include mailing address and self-identifying themselves as working with DVR/VA/DSHS etc. with any other relevant account info. E-mail sent via WWU email account will serve as student signature.
4. WWU Bookstore will charge to students agency account and mail textbooks to student.
We are pleased to announce that three of our students in the master’s program are scheduled to graduate at the end of summer quarter. Our congratulations and best wishes go to Grant C., Kyle J., and Tray S.

Textbooks

RC 585 (CRN 31182)—Social, Psychological and Attitudinal Aspects of Disability — Dr. Dana Brickham


RC 588 (CRN 30279)—Career Development and Job Placement — Dr. Kevin Bengtson


RC 589 (CRN 31181)—Case Management in Rehabilitation — Dr. Beth Boland


- Can be purchased by contacting the publisher (Aspen Professional Services) at 573.317.0907 or 573.286.0418.

RC 592 —Internship in Rehabilitation Counseling

No required textbooks.
TERM DATES  If you thinking about planning a trip or vacation, please remember that Western’s term dates (the start and end dates for each quarter) can be found at http://www.wwu.edu/registrar/calendars/term-dates.shtml.

RETURNING STUDENTS  If you did not take classes spring term and did not register for GRAD 699, you must reapply for admission using the “Returning Grad Student” program option within the application: https://www.applyweb.com/wwugrad/index.ftl. Contact the Graduate School (gradschool@wwu.edu or 360-650-3170) or Monica if you have any questions.

Reminder: The Graduate School’s new Continuous Enrollment Policy went into effect Winter Quarter 2018: http://www.wwu.edu/gradschool/policies.shtml. Students who have not completed all degree requirements and are not currently registered for any RC credits will be required to register for GRAD 699, Continuous Enrollment, every quarter (excluding summers) until the degree requirements are completed. GRAD 699 is non-graded (flat fee of $50).

ADVISORY COMMITTEE  The Rehabilitation Counseling Program Graduate Advisory Committee is composed of representatives from employers and education, as well as alumni of the program and current students. It meets twice a year. The next meeting will be held on May 10th at the Center for Continuing Education in Rehabilitation (CCER) in Mountlake Terrace. Students are welcome - please notify Monica (RC.Everett@wwu.edu) if you wish to attend.

CRC EXAM  The Commission on Rehabilitation Counselor Certification offers the Certified Rehabilitation Counselor exam three times a year in a computer-based format. The deadline to apply for the October 2019 exam is May 15th. Check the CRCC website (www.crccertification.com) for more information and the application materials. For more information on the CRC credential, go to https://www.crccertification.com/about-crc-certification.

COUNSELING SERVICES  WWU in Everett is offering students free one-to-one counseling services designed to address personal issues, mental health, as well as academic and professional concerns. Western students will be provided up to three sessions per academic year, with a self-pay option after the three sessions. Students may contact the counselor directly to schedule an appointment.

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