
Reminder: Registration is through Web4U: (http://mywestern.wwu.edu/ - sign in & then click on “Web4U”). Then, click the “Student” tab, then “Registration”, then “Add/Drop Classes”, then select term (“Summer 2018”) and click on “Submit”, then enter the five digit CRN for each course you want to register for in the boxes below, and then click on submit changes (if needed-for variable credit courses (RC 592) -after you click submit you will need to go back to the Registration menu and choose Change Variable Credit Hours to choose the number of credits you want to register for).

What to take? Here are the courses you should most likely take, according to where you are in the program. Check with Monica or Beth if you have questions about your specific situation.

First Year Students:
RC 586 (Med Aspects) and RC 588 (Career Dev & Job Placement)

Second Year Students:
RC 595 (Cognitive Disabilities in Rehab) and RC 592 (Internship)

Course Information

RC 586 Medical Aspects of Disability (4) (CRN 30314)
An examination of the etiology, prognosis, treatment, and vocational implications of major disabling conditions, with an emphasis on physical and sensory impairments. Includes an introduction to medical specialties, therapeutic services, restorative techniques, medical terminology, and rehabilitation engineering.

Class meets Tuesdays, from 5:00 to 8:50 pm, in the EUC, room TBA and Online. Class will meet face-to-face on 6/26, 7/10, 7/24, 8/7, and 8/21 (all other weeks class will be online). Instructor: Dr. Nick McLain (nicholas.mclain@wwu.edu).

RC 588 Career Development and Job Placement (4) (CRN 30315)
Examines career development theories, occupational information, labor market trends, and meaningful employment with a career focus. Includes job analysis, employment techniques, accommodations, and legislation.

Online Course. Introduction materials will be on Canvas. Summer quarter begins 6/26. Instructor: Dr. Kathe Matrone (kathе.matrone@wwu.edu).
**RC 595 Cognitive Disabilities in Rehabilitation (4) (CRN 30220)**
An examination of the etiology, prognosis, treatment and vocational implications of cognitive disabilities.

*Online Course.* First Introduction materials will be on Canvas. Summer quarter begins 6/26. Instructor: Dr. Beth Boland (Elizabeth.boland@wwu.edu).

**Internship**
If you are planning on doing your Internship in the summer, read the Internship Guide to be sure you understand what is required. The guides can be found online, on the program website at [https://wce.wwu.edu/rc/field-experiences](https://wce.wwu.edu/rc/field-experiences).

**RC 592 Internship in Rehabilitation Counseling (1 to 8)**
*Prereq: RC 591 and permission of instructor.* Demonstration of counseling skills in a rehabilitation agency with primary supervision by agency personnel. Students are required to spend significant time within an agency functioning as a professional counselor. Repeatable to a maximum of 16 credits. S/U grading.

Please Note: Unless you have spoken to Dr. Dana Brickham, RC Clinical Coordinator, about completing less than 300 hours for internship in summer quarter, you should register for 8 credits of Internship. To do this, after you add the course you will need to go back to the Registration menu and go to Change Variable Credit Hours to enter the number of credits you want to register for (when you add the class, the system will automatically register you for the least amount of credit - 1).

You can choose which section to register for. If you try to register for one section and it is full, please register for the other section.

**Section 1 (CRN 30219)** - Class meets 5 Tuesdays during the quarter (6/26, 7/10, 7/17, 7/24, and 8/7) from 5:00 to 8:50 pm, in the EUC, room TBA. Instructor: Dr. Dana Brickham (dana.brickham@wwu.edu).

**Section 2 (CRN 30316)** - Class meets 5 Tuesdays during the quarter (6/26, 7/10, 7/17, 7/24, and 8/7) from 5:00 to 8:50 pm, in the EUC, room TBA. Instructor: Dr. Dana Brickham (dana.brickham@wwu.edu).

**Section 3 (CRN 30317)** - Class meets 5 Tuesdays during the quarter (6/26, 7/10, 7/17, 7/24, and 8/7) from 5:00 to 8:50 pm, in the EUC, room TBA. Instructor: Dr. Kathe Matrone (kathematrone@wwu.edu).

**Independent Study Reminder:** if you are taking an independent study with Beth in summer, she will email you the registration eform.
GRADUATING STUDENTS  
If you plan to graduate in August, you must submit your application for Master’s Degree by **June 15th**. You can find the e-form by going to [https://esign.wwu.edu/forms/Grad_School/_masters_degree_app_1.aspx](https://esign.wwu.edu/forms/Grad_School/_masters_degree_app_1.aspx). Please read the instructions and **complete the form carefully** (it asks for what name you would like on your diploma and where it should be mailed after you graduate). After you complete Section 1 of the form, please insert Beth’s email (**elizabeth.boland@wwu.edu**) at the bottom of the form in the blue box next to “Email To:” and click submit. Contact Monica Holmer if you need assistance with the form. **Please remember that a non-refundable graduation fee will be billed to your student account each time your file is evaluated for degree completion.**

BOOKS  
Your books can be ordered online from the Western Associated Students Bookstore ([http://www.bookstore.wwu.edu/](http://www.bookstore.wwu.edu/)). Your contact person regarding your order is Brenda Armstrong, 360-650-7420 (**brenda.armstrong@wwu.edu**). Purchase Orders for books should be payable to the Western AS Bookstore.

**Order your books early.** If you want to check out other sources, be sure you are ordering the correct edition, and don’t wait too long! **It is strongly recommended that you purchase your books rather than renting, as you will need them again for the Comprehensive Exam, and they are the beginning of your professional library.**

**Special Instructions for eligible Veterans and students eligible for federal/state assistance with textbook purchases:**  
Do not place an order online at Western’s Bookstore if a third party agency will be purchasing books for you. Instead please follow these steps below:

1. Student will advise agency Counselor to send email to the appropriate contact below in order to confirm arrangements and identity of eligible student. Student will request agency to include allowance for shipping (@$13/order).
   a. Veteran’s Administration (chapter 31 eligible veteran’s only) - Wendy Gegenhuber from Veterans Services **Wendy.Gegenhuber@wwu.edu** (360.650.3324)
   b. All other third party payers (i.e. DVR/DSHS/L+I etc.) - **Martha.Bartlett@wwu.edu** (360.650.7423)
2. Agency will send PO to appropriate contact (Martha or Wendy) for each student.
3. Student will order textbooks via WWU e-mail account to **Brenda.Armstrong@wwu.edu**. Order will include mailing address and self-identifying themselves as working with DVR/VA/DSHS etc. with any other relevant account info. E-mail sent via WWU email account will serve as student signature.
4. WWU Bookstore will charge to students agency account and mail textbooks to student.
TERM DATES  If you thinking about planning a trip or vacation, please remember that Western’s term dates (the start and end dates for each quarter) can be found at http://www.wwu.edu/registrar/calendars/term-dates.shtml.

RETURNING STUDENTS  If you did not take classes spring term, you must submit a Returning Student Application. You can find the e-form for doing this on the Graduate School website: https://esign.wwu.edu/forms/Grad_School/_returning_student_application_1.aspx. Contact Monica Holmer if you have any questions.

ADVISORY COMMITTEE  The Rehabilitation Counseling Program Graduate Advisory Committee is composed of representatives from employers and education, as well as alumni of the program and current students. It meets twice a year. The next meeting will be held on May 11th at the Center for Continuing Education in Rehabilitation (CCER) in Mountlake Terrace. Students are welcome - please notify Monica (RC.Everett@wwu.edu) if you wish to attend.

CRC EXAM  The Commission on Rehabilitation Counselor Certification offers the Certified Rehabilitation Counselor exam three times a year in a computer-based format. The deadline to apply for the October 2018 exam is May 15th. Check the CRCC website (www.crccertification.com) for more information and the application materials. For more information on the CRC credential, go to https://www.crccertification.com/about-crc-certification.

GRADUATES  We are pleased to announce that five of our students in the master’s program are scheduled to graduate at the end of summer quarter. Our congratulations and best wishes go to Sue C., Karlee J., LaRissa P., Justin R., and Danielle S.
## Textbooks

**RC 586 (CRN 30314)—Medical Aspects of Disability — Dr. Nick McLain**


**RC 588 (CRN 30315)—Career Development and Job Placement — Dr. Kathe Matrone**


**RC 595 (CRN 30220)—Cognitive Disabilities in Rehabilitation — Dr. Beth Boland**


*(If you took RC 586 in Summer 2017, you should have the Brodwin textbook already and do not need to purchase it again. If you did not take RC 586 in Summer 2017, please check with Beth before buying the Brodwin book.)*

**RC 592 —Internship in Rehabilitation Counseling (all 3 sections)**

*No required textbooks.*