**REGISTRATION** for Summer begins May 5th. Summer quarter begins Tuesday, June 23. All RC courses in Summer are 9-weeks (6/23 to 8/21). WWU Important Dates & Deadlines for Summer Quarter: [http://www.wwu.edu/registrar/calendars/index.shtml](http://www.wwu.edu/registrar/calendars/index.shtml) - and click on “Summer 2020”.

**Reminder**: Registration is through Web4U: [http://mywestern.wwu.edu/](http://mywestern.wwu.edu/) - sign in & then click on “Web4U”). Then, click the “Student” tab, then “Registration”, then “Add/Drop Classes”, then select term (“Summer”) and click on “Submit”, then enter the five digit CRN for each course you want to register for in the boxes below, and then click on submit changes (if needed - for variable credit courses (RC 592) - after you click submit you will need to go back to the Registration menu and choose Change Variable Credit Hours to choose the number of credits you want to register for).

**What to take?** Here are the courses you should most likely take, according to where you are in the program. Check with Monica or Beth if you have questions about your specific situation.

**First Year Students completing the program in 2 years:**
RC 585 (Social, Psy, & Attitudinal Aspects) and RC 598 (Family & RC)

**Second Year Students completing the program in 2 years:**
RC 592 (Internship)

**All other students:**
Please consult the most recent plan that Beth sent to you.
If you have questions, please contact Beth or Monica.

**Course Information**

**RC 585 Social, Psychological and Attitudinal Aspects of Disability (4) (CRN 30862)**
An examination of the impact of disability on the individual, the individual's environment, significant others, and society in general. The adjustment process that individuals and their families experience is compared and contrasted within a broader environmental context.

*Online Course.* Introduction materials will be on Canvas. Summer quarter begins 6/23. Instructor: Dr. Beth Boland (Elizabeth.Boland@wwu.edu).

**RC 598 The Family & RC (2) (CRN 31167)**
An introduction to working with families as a rehabilitation counselor. The course will include information on the theories of family development, the role of families related to the individual response to disability, and family cultural perspectives.

*Online Course.* Introduction materials will be on Canvas. Instructor: Dr. Kevin Bengtson (Kevin.Bengtson@wwu.edu).
Internship

If you are planning on doing your Internship in the summer, read the Internship Guide to be sure you understand what is required. The guides can be found online, on the program website at https://wce.wwu.edu/rc/field-experiences.

**RC 592 Internship in Rehabilitation Counseling (1 to 8)**

*Prereq: RC 591 and permission of instructor.* Demonstration of counseling skills in a rehabilitation agency with primary supervision by agency personnel. Students are required to spend significant time within an agency functioning as a professional counselor. Repeatable to a maximum of 16 credits. S/U grading.

Please Note: Unless you have spoken to Dr. Dana Brickham, RC Clinical Coordinator, about completing less than 300 hours for internship in summer quarter, you should register for 8 credits of Internship. **To do this, after you add the course you will need to go back to the Registration menu and go to Change Variable Credit Hours to enter the number of credits you want to register for (when you add the class, the system will automatically register you for the least amount of credit - 1).**

**Students will be with the same instructor as Spring Quarter.** If you had Dr. Dana for Spring, please register for Sec 1 … if you were with Dr. Kevin for Spring, please register for Sec 2.

- **Section 1 (CRN 30192)** - Class meets 5 Tuesdays during the quarter (6/23, 7/7, 7/14, 7/28, and 8/11) from 5:00 to 8:50 pm via Zoom. Instructor: Dr. Dana Brickham (Dana.Brickham@wwu.edu).

- **Section 2 (CRN 31168)** - Class meets 5 Tuesdays during the quarter (6/23, 7/7, 7/14, 7/28, and 8/11) from 5:00 to 8:50 pm via Zoom. Instructor: Dr. Kevin Bengtson (Kevin.Bengtson@wwu.edu).

**GRADUATING STUDENTS** If you plan to graduate in August, you must submit your application for Master’s Degree by **June 12th**. You can find the e-form by going to https://esign.wwu.edu/forms/Grad_School/masters_degree_app_3.aspx. Please read the instructions and **complete the form carefully** (it asks for what name you would like on your diploma and where it should be mailed after you graduate). After you complete Section 1 of the form, please insert Beth’s email (elizabeth.boland@wwu.edu) at the bottom of the form in the blue box next to “Email To:” and click submit. Contact Monica Holmer if you need assistance with the form. **Please remember that a non-refundable graduation fee (approx. $45) will be billed to your student account each time your file is evaluated for degree completion.**

**TERM DATES** If you thinking about planning a trip or vacation, please remember that Western’s term dates (the start and end dates for each quarter) can be found at http://www.wwu.edu/registrar/calendars/term-dates.shtml.
GRADUATES  We are pleased to announce that seven of our students in the master’s program are scheduled to graduate at the end of summer quarter. Our congratulations and best wishes go to Raymona B., Anne B., Doug B., Emily H., Chuck L., Eyonna M., and Virginia M.

RETURNING STUDENTS  If you did not take classes spring term and did not register for GRAD 699, you must reapply for admission using the “Returning Grad Student” program option within the application: https://www.applyweb.com/wwugrad/index.ftl. Contact the Graduate School (gradschool@wwu.edu or 360-650-3170) or Monica if you have any questions.

Reminder: The Graduate School’s new Continuous Enrollment Policy went into effect Winter Quarter 2018: http://www.wwu.edu/gradschool/policies.shtml. Students who have not completed all degree requirements and are not currently registered for any RC credits will be required to register for GRAD 699, Continuous Enrollment, every quarter (excluding summers) until the degree requirements are completed. GRAD 699 is non-graded (flat fee of $50).

BOOKS  Your books can be ordered online from the Western Associated Students Bookstore (http://www.bookstore.wwu.edu/) or through the Verba price comparison tool (http://www.verbacompare.com/). You can also purchase your textbooks through Amazon or any bookstore. To contact customer service at the Western Books call 360-650-3970 or email textdept@wwu.edu. Purchase Orders for books should be payable to the Western AS Bookstore.

Order your books early.  If you want to check out other sources, be sure you are ordering the correct edition, and don’t wait too long! It is strongly recommended that you purchase your books rather than renting, as you will need them again for the Comprehensive Exam, and they are the beginning of your professional library.

Special Instructions for eligible Veteran’s and students eligible for federal/state assistance with textbook purchases:  Do not place an order online at Western’s Bookstore if a third party agency will be purchasing books for you. Instead please follow these steps below:

1.  Student will advise agency Counselor to send email to the appropriate contact below in order to confirm arrangements and identity of eligible student.  Student will request agency to include allowance for shipping (@$13/order).
   a.  Veteran’s Administration (chapter 31 eligible veteran’s only) - contact Veterans Services at veteran.services@wwu.edu or 360.650.3324
   b.  All other third party payers (i.e. DVR/DSHS/L+I etc.) - Sonja.Dyer@wwu.edu (360.650.7600)
2.  Agency will send PO to appropriate contact (Veterans Services or Sonja) for each student.
3.  Student will order textbooks via WWU e-mail account to Sonja.Dyer@wwu.edu . Order will include mailing address and self-identifying themselves as working with DVR/VA/DSHS etc. with any other relevant account info.  E-mail sent via WWU email account will serve as student signature.
4.  WWU Bookstore will charge to students agency account and mail textbooks to student.
Textbooks

RC 585 (CRN 30862)—Social, Psychological and Attitudinal Aspects of Disability — Dr. Beth Boland

RC 598 (CRN 31167) - The Family & RC - Dr. Kevin Bengtson

RC 592 — Internship in Rehabilitation Counseling
*No required textbooks.*

ADVISORY COMMITTEE  The Rehabilitation Counseling Program Graduate Advisory Committee is composed of representatives from employers and education, as well as alumni of the program and current students. It meets twice a year. The next meeting will be held on May 15th. Students are welcome - please notify Monica (RC.Everett@wwu.edu) if you wish to attend.

CRC EXAM  The Commission on Rehabilitation Counselor Certification offers the Certified Rehabilitation Counselor exam three times a year in a computer-based format. *The deadline to apply for the October exam is August 31.* Check the CRCC website (www.crccertification.com) for more information and the application materials. For more information on the CRC credential, go to https://www.crccertification.com/about-crc-certification.

COUNSELING SERVICES  WWU in Everett is offering students free one-to-one counseling services designed to address personal issues, mental health, as well as academic and professional concerns. Western students will be provided up to three sessions per academic year, with a self-pay option after the three sessions. Students may contact the counselor directly to schedule an appointment.
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