REGISTRATION for Winter quarter begins November 14 at 11 am. Winter quarter begins on Tuesday, January 9, 2018. (WWU Important Dates & Deadlines for Winter Quarter: http://www.wwu.edu/registrar/calendars/important_dates_index.shtml and click on Winter 2018.)

What to take? Here are the courses you should most likely take, according to where you are in the program. Check with Beth or Monica if you have questions about your specific situation.

First Year Students:
RC 580 (Theory) and RC 579 (Human Growth)

Second Year Students:
RC 591 (Practicum) and RC 587 (Testing)

Reminder: Registration is through Web4U: (http://mywestern.wwu.edu/ - sign in & then click on “Web4U”). Then, click the “Student” tab, then “Registration”, then “Add/Drop Classes”, then select term (“Winter 2018”) and click on “Submit”, then enter the five digit CRN for each course you want to register for in the boxes below and click on submit changes (if needed-for variable credit courses, after you register for the class you will then need to go back to the Registration menu and choose Change Variable Credit Hours to choose number of credits from the drop down menu).

Course Information

RC 580, Sections 1 & 2 Theories & Techniques of RC (4) (CRN 11167 or 12822)
This is the first in a two course sequence focusing on major counseling theories and techniques. Students will be introduced to major counseling theories and their application to people with disabilities. Students will also engage in experiential application of counseling theory using basic counseling techniques. Competencies will be developed and demonstrated through assigned readings, didactic instruction, microskills training, class discussion, and self-study assignments.

Class meets Thursdays, from 5-8:50 pm in the Everett University Center, Room TBA. First class meeting will be January 11. Instructors: Dr. Dana Brickham (dana.brickham@wwu.edu) & Dr. Paul Curd (paul.curd@wwu.edu).

You can choose which section to register for. If you try to register for one section and it is full, please register for the other section. Sections 1 & 2 will meet together during most class times.

RC 579 Human Growth, Development and Disability (4) (CRN 11166)
Examines human growth and development in the context of rehabilitation counseling. Provides a review of human development theories across the lifespan and their implications and applications with persons with disabilities

Online Course. Introductory materials will be posted in Canvas. Instructor: Dr. Anne Blanchard (anne.blanchard@wwu.edu).
RC 587 Utilization of Tests and Evaluation Tools (4) (CRN 11168)
Gathering, analyzing and synthesizing of vocationally relevant information for use in the rehabilitation process. Advantages and limitations of traditional psychological inventories, as well as various assessment tools. Emphasis on collaborative, client-centered approach to assessment.

Class meets Thursdays, from 5-8:50 pm in the Everett University Center, Room TBA. First class meeting will be January 11. Instructor: Dr. Nick McLain (Nicholas.mclain@wwu.edu).

Practicum and Internship

If you are planning on doing your Practicum or Internship in the winter, read the appropriate guide, to be sure you understand what is required. The guides can be found online, on the program website at https://wce.wwu.edu/rc/field-experiences.

RC 591 Practicum in Rehabilitation Counseling (4 credits) - 3 Sections. Prereq: B or better in RC 583 and permission of instructor. Demonstration of counseling skills with individuals with disabilities in a rehabilitation agency. Supervision by agency personnel. S/U grading.

Students will be assigned to a section. You will receive an email from Monica about which Practicum section you should register for in Winter.

RC 591, Section 1 (CRN 11169): meets on 5 Tuesdays (1/16, 1/30, 2/13, 2/27, and 3/6) during the quarter with Dr. Dana Brickham (dana.brickham@wwu.edu) from 5-8:50 pm, in the Everett University Center, Room TBA.

RC 591, Section 2 (CRN 11170): meets on 5 Tuesdays (1/16, 1/30, 2/13, 2/27, and 3/6) during the quarter from 5-8:50 pm, in the Everett University Center, Room TBA. Instructor: TBA.

RC 591, Section 3 (CRN 11171): meets on 5 Tuesdays (1/16, 1/30, 2/13, 2/27, and 3/6) during the quarter from 5-8:50 pm, in the Everett University Center, Room TBA. Instructor: TBA.

RETURNING STUDENTS
If you did not take classes fall term, you must submit a Returning Student Application. You can find the e-form for doing this on the Graduate School website: https://esign.wwu.edu/admcs/process/forms/Grad_School/Returning_Student1.aspx?valid=true/. Contact Monica if you have any questions.

Reminder: The Graduate School’s new Continuous Enrollment Policy will go into effect Winter Quarter 2018: http://www.wwu.edu/gradschool/policies.shtml.

TELEPHONE CONFERENCE CALLS
No calls are scheduled at this time for the first session of online classes.
Please take a few minutes to view Everett Community College’s video: https://www.youtube.com/watch?v=wrLDBiKFULo.

Safety & Emergency Info from Western: http://www.wwu.edu/emergency/

Textbooks

RC 580—Theory of Rehabilitation Counseling—Dr. Dana Brickham & Dr. Paul Curd


*You will purchase the two textbooks above for RC 580 - both of these textbooks will also be used in spring quarter for RC 583 (you will not have another textbook to purchase in spring for RC 583).

RC 579—Human Growth, Development and Disability —Dr. Anne Blanchard

RC 587—Utilization of Tests and Evaluation Tools—Dr. Nick McLain

RC 591—Practicum in Rehabilitation Counseling— (All Sections)
No textbooks required.

GRADUATING STUDENTS

If you plan to graduate in March, you must submit your Application for Master’s Degree (“Blue Card”) by December 15. The application can be submitted via e-form by going to https://esign.wwu.edu/admcs/process/forms/Grad_School/Masters_Degree_Application_blue5.aspx Contact Monica if you need assistance with the form.
BOOKS    Your books can be ordered online from the Western Associated Students Bookstore (http://wwu.verbacompare.com/). Your contact person regarding your order is Brenda Armstrong, 360-650-7426 (brenda.armstrong@wwu.edu). Purchase Orders for books should be payable to the Western AS Bookstore.

Order your books early. If you want to check out other sources (e.g., Amazon), be sure you are ordering the right edition, and don’t wait too long! **It is strongly recommended that you purchase your books rather than renting, as you will need them again for the Comprehensive Exam, and they are the beginning of your professional library.**

**Special Instructions for eligible Veteran's and students eligible for federal/state assistance with textbook purchases:** Do not place an order online at Western’s Bookstore if a third party agency will be purchasing books for you. Instead please follow these steps below:

1. Student will advise agency Counselor to send email to the appropriate contact below in order to confirm arrangements and identity of eligible student. Student will request agency to include allowance for shipping (@$13/order).
   a. Veteran’s Administration (chapter 31 eligible veteran’s only) - Wendy Gegenhuber from Veterans Services Wendy.Gegenhuber@wwu.edu (360.650.3324)
   b. All other third party payers (i.e. DVR/DSHS/L+I etc.) - Martha.Bartlett@wwu.edu (360.650.7423)
2. Agency will send PO to appropriate contact (Martha or Wendy) for each student.
3. Student will order textbooks via WWU e-mail account to Brenda.Armstrong@wwu.edu. Order will include mailing address and self-identifying themselves as working with DVR/VA/DSHS etc. with any other relevant account info. E-mail sent via WWU email account will serve as student signature.
4. WWU Bookstore will charge to students agency account and mail textbooks to student.

**ADVISORY COMMITTEE** The RC Advisory Committee is composed of representatives from employers and education, as well as alumni of the program and current students. It meets twice a year. In fall, the meeting is on November 17th. In spring, the meeting is usually in May or June. Students are welcome to observe. Notify Monica Holmer (rc.everett@wwu.edu) if you want to attend, so she can give you details.

**CRC EXAM** The Commission on Rehabilitation Counselor Certification offers the CRC exam three times a year in a computer-based format. **The deadline to apply for the July exam is February 15th.** Check the CRCC website (www.crccertification.com) for more information and the application materials.

For more information on the CRC credential, go to https://www.crccertification.com/about-crc-certification.