Professional Education Advisory Board
For School Counseling
Western Washington University

Meeting Date: April 15, 2014
Time: 3:00 - 5:00 p.m.
Place: AIC 433

Members Present: Steve Morse, Kris Skewis, Patti Hoelzle, Annie Racicot, Diana Gruman, Erin Shaffer, Toby Marston

Members Absent:

Ex-Officio Members Present: Cindy Savage, Lucy Lewis
Ex-Officio Members Absent: Karen Dade

Guests: Four second year school counseling graduate students

The meeting was called to order at 3:09 pm.

1. Welcome and Introductions (Annie Racicot, Chair)
   Students and board members introduced each other.

2. Approval of minutes from 2-4-14
   It was motioned and seconded that the PEAB approve the February 4, 2014 meeting minutes. They were unanimously approved.

3. Announcements from PEAB Members
   Diana announced that internship placements for Fall 2014 will be in the Everett and Bellingham School Districts. The Bellingham School placements will be: Squalicum High School, Kulshan Middle School, Whatcom Middle School, and Shuksan Middle School. The second year cohort has been working on interview preparation. Also, six candidates have accepted admission for the fall, five women and one man.

4. Welcome to Graduating Students
   Each of the four graduating school counselors gave a brief presentation to the board about their internship projects.

5. Student Interviews
   Graduate students discussed the advisory board questions. Krista took computer notes during the interviews. (Lucy and Diana left the room)

6. Next Meeting: May 13th – Proposed time change: 3:00 – 4:30

7. Data Assessment: Were you satisfied with the amount of actionable data (relevant, timely, and important) that was provided by the program at this meeting?
   All seven voting members present at today’s meeting rated a “5” on satisfaction of data reviewed.

Items distributed at meeting:
- Agenda
- Advisory Board Questions for Student Interviews
- Minutes from 2-14-14 meeting

Meeting Adjourned: 5:00

2013-14 Board Recommendations:

<table>
<thead>
<tr>
<th>Meeting Date</th>
<th>Topic</th>
<th>Board Discussion &amp; Recommendation(s)</th>
<th>Formal Y/N?</th>
<th>Requested Program Response &amp; Time-Line</th>
</tr>
</thead>
<tbody>
<tr>
<td>RESIDENCY: 2/4/14</td>
<td>Exit Interview—Intern evidence of impact on student learning.</td>
<td>The Board listened to students share artifacts/examples at this Exit Interview. Students also discussed advisory board questions.</td>
<td>N</td>
<td>The Board will discuss the results at the May meeting to determine if this satisfied their need for evidence on impact on student learning.</td>
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<td>PRO CERT: Date</td>
<td>None</td>
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Approved 5-13-2014