1. Welcome (Annie Racicot, PEAB Chair)
Board members introduced themselves and welcomed Janae Hodge, principal of Alderwood Elementary School. Janae said she enjoys watching the developmental progress of her students and has been meeting with parents to help understand individual student needs. Janae looks forward to serving on the School Counseling PEAB this year.

2. Approval of minutes from 5-13-14
It was motioned and seconded that the PEAB approve the May 13, 2014 meeting minutes. They were unanimously approved.

3. Election of Board Chair 2014-15
Janae motioned to re-elect Annie Racicot as PEAB Chair for 2014-15. It was seconded and unanimously approved that Annie serve as board president this year.

4. Program News (Diana and Lucy)
   a. Residency Program – 2014 Job Placements, 2nd Year Interns, 1st Year New Cohort
Diana mentioned that all five of last year’s graduates have been hired by various school districts. The second year cohort is busy with their internships in area schools: one at Squalicum High School, three in Bellingham middle schools and one at an Everett middle school. Their internship has them out in the schools on Monday/Wednesday/Friday and taking classes here on campus Tuesday/Thursday. The first year cohort is getting ready for their practicum experience in the Counseling Training Clinic starting winter quarter.

   b. Professional Program – Program Changes & Results for July 2014 Completers and Status of Current Candidates.
Diana talked about the positive move to “Action Research Projects” which replaced the panel of peers required for Pro Certification candidates. Over the summer ten candidates completed the program by sharing their research projects. Candidates built their portfolios using electronic
google sites. The Board examined one of the candidate’s electronic portfolios. There are six candidates working on their professional certification in the 2014-15 cohort.

c. **New Website and Facebook Developments**
Lucy introduced the WWU Counseling Programs Facebook page which showcases both our Mental Health Counseling and School Counseling graduate programs. Not only does Facebook help link current students and alums, it provides a place to share current news in counseling. One particular journal article posted on the site, “School Counselors Do More Than You Think,” was especially well received and Diana promised to send the full article to board members. Lucy also introduced the updated department webpage which was recently launched as the University is moving to a new template for websites. The new site is informative and easy to navigate.

d. **Update on CACREP Accreditation Process**
The Counseling Programs have submitted the self-report for reaccreditation and received a positive response from CACREP. This spring CACREP will send a team to WWU and make a final recommendation for reaccreditation. If all continues to go well, we are anticipating an eight year renewal with CACREP.

e. **Outreach to Diverse Candidates**
Diana mentioned that one of her program alumni is involved in recruitment at Skagit Valley Community College and Mt Vernon School District. He is mentoring several Latino community members to consider a BS in Psychology so that they could pursue a M.Ed in School Counseling.

f. **Sub Committee Meeting Plan for Teaching/Classroom Management**
Patti, Annie and Kris offered to meet with Diana to create a plan to better prepare the interns for classroom guidance skills. They will be meeting in the next few weeks to consult and develop recommendations.

5. **News from Woodring College of Education – WCE Dean, Francisco Rios**
- Dr. Rios shared that the Woodring College of Education is in the process of switching from NCATE and TEAC which merged into the new accreditation body for educator preparation: CAEP, “Council for the Accreditation of Educator Preparation.”
- Dr. Rios also spoke about the “Equity and Excellence” standard. The state is giving the college a choice of offering an “Equity and Excellence in Education” certificate.
- A new set of standards has been developed on suicide prevention with a 2-3 hour video training. The college is looking to see how to fit this within the coursework of teacher education.
- The strengths and opportunities made by partnerships between the college and area schools was discussed. In particular the CSIS state grant which funds the partnership with Washington Elementary School in Mount Vernon was praised. The goal of the partnership is to help boost academic achievement among disadvantaged students, including English language learners in particular.
6. **Standards Review: Standard 2 Accountability & Program Development**

The Board reviewed each of the required elements in Standard 2 taking into account both Residential and Professional programs. The Board appreciates the regular reporting of data at meetings to help them monitor student success. This, along with the graduating student interviews, allows the Board to track program outcomes and make suggestions for improvement. Dean Rios provided some background on how an well-functioning advisory boards can support accountability.

7. **Proposed Meeting Dates for 2014-2015**

- Tuesday, February 10th
- April TBD  Interview with Students OR Meeting with CACREP visitors
- May TBD  Interview with Students OR Meeting with CACREP visitors

8. **New Business**

Lucy and Diana will be traveling to Anaheim to present at 2014 WACES conference in November. Diana will present on integrating common core standard and college/career readiness in school counselor education and Lucy will present a session on integrating Relational Cultural Theory.

9. **Data Satisfaction Survey & Adjourn**

Were you satisfied with the amount of actionable data (relevant, timely, and important) that was provided by the program at this meeting?

All seven voting members present at today’s meeting rated a “5” on satisfaction of data reviewed.

**Items distributed at meeting:**
- Minutes from 5-13-14
- Status data on Residency and Professional Certificate Candidates
- Washington State Program Standard 4: Program Design

**Meeting Adjourned: 5:15**

**2014-15 Board Recommendations:**

<table>
<thead>
<tr>
<th>Meeting Date</th>
<th>Topic</th>
<th>Board Discussion &amp; Recommendation(s)</th>
<th>Formal Y/N?</th>
<th>Requested Program Response &amp; Time-Line</th>
</tr>
</thead>
<tbody>
<tr>
<td>RESIDENCY: 5/13/14</td>
<td>SC and Classroom Management Experience</td>
<td>The recent Exit Interview continued the trend of students reporting that they would like to have more exposure to models and practices of classroom management. Given the increasing role of the SC in classroom guidance, this is a clear concern. The PEAB recommends more course content and experiential learning be added related to classroom teaching and management.</td>
<td>Y</td>
<td>Several Board members (Annie, Patti and Krista) volunteered to serve on a committee to formulate a series of lessons for the Internship class. This committee will meet in the fall with Diana to help her increase teaching and classroom management content for the 2nd year students during the fall</td>
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<tr>
<td>Date</td>
<td>Action</td>
<td>Notes</td>
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<td>PRO CERT: 5/13/2014</td>
<td>Evidence of impact on student learning.</td>
<td>Board members reviewed documents on current candidates’ impact on student learning but they would like to monitor the new format for the final Pro Cert presentations (now that the Panels are dropped.) Board members discussed the changes in the Pro Cert final presentations in the July 2014 Culminating Seminar. They also reviewed the electronic portfolio format with artifacts from candidates. Y Board members are satisfied with the smooth transition to the new final presentation format and electronic portfolios.</td>
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<td>10/14/2014</td>
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<td>RESIDENCY 5/13/14</td>
<td>Internship Placement Process</td>
<td>Based on student input on the exit survey and board member experience as internship supervisors, the Board recommended that interns do a longer job shadowing experience with internship sites prior to final placement decisions. Y Diana will build longer site visits into the placement process during winter quarter of 2015.</td>
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