Woodring College of Education

Secondary Education Department

Undergraduate and Post-Baccalaureate Certification

Miller Hall 400 • 360-650-3327 • wee.wwu.edu/sec

For general program information, contact us at seced@wwu.edu or 360-650-3327. For details about program requirements, visit the SEC website; for information about meeting the requirements, contact Woodring Admissions at TeacherEd.Amissions@wwu.edu or 360-650-3313. New undergraduate and transfer students will apply to their academic major first, then submit their Secondary Education (SEC) application near the end of completing all major requirements. You are encouraged to seek early advising.

Our undergraduate and post-baccalaureate (UG/PB) program is designed for those who wish to earn Washington residency teacher certification to teach in middle and high school. Academic preparation for an endorsement*, plus the SEC program courses (see next page), provide carefully sequenced professional, comprehensive, learning and field-focused experiences. To learn about the core values that guide our teacher preparation program, read the Secondary Education Department's Guiding Principles.

* an “endorsement” is the subject area for teaching in middle/high school classrooms, usually the academic major for one’s baccalaureate.

Application Deadlines:  February 1 for fall quarter admission
                        September 1 for winter quarter admission

New deadline for fall qtr!

Pre-application Requirements:

☑ Provide evidence of content knowledge by an approved academic major and/or academic preparation for an endorsement:
  o Undergrad applicants must have a signed endorsement evaluation showing no more than 10 endorsement credits outstanding once you begin the SEC program; if you plan to complete more than one endorsement, the 10 credit limit applies to all. The evaluation should indicate any courses that are in progress or planned. To obtain a signed evaluation, undergraduates should take the evaluation form and unofficial transcripts (and a transfer equivalency report) to your academic endorsement advisor between Oct.-May. Contact Woodring Admissions during summer months.
  o Post-bac. applicants must have an official passing WEST-E or NES score by the application deadline; take exam at least 4-6 weeks prior to app. deadline and request scores sent to WWU. An exception for winter 2019 applicants allows for an attempt at passing by the app. deadline; and if admitted, to have the passing score on file before the first day of SEC program classes. To request an endorsement evaluation and receive recommended courses to take prior to applying, send unofficial transcripts to TeacherEd.Admission@wwu.edu (be sure to indicate the endorsement you are seeking).

☑ Passing scores by the application deadline to meet the WEST-B requirement: a) WEST-B exam, b) SAT min. scores, and/or c) ACT min. scores. For details, see the WEST-B Requirement website.

☑ Applicants seeking the Music or PE/Health-Fitness endorsement require pre-advising from their academic major advisor.

☑ Experience working with youth in an educational setting, with preference to public secondary schools.

☑ Experience with youth and families in diverse socio-economic, cultural, linguistic settings, and/or evidence of experience and academic knowledge with multicultural and social justice issues and challenges.

☑ Completion of an English composition course with a grade of “B-” or higher.

Additional Application Requirements:

☑ Unofficial transcripts from all post-secondary institutions (and a transfer equivalency report, if applicable).

☑ Cumulative grade point average of 2.75 or higher overall or for the last 45 credits. Upon request, a GPA can be evaluated prior to applying to the program- contact Woodring Admissions Office.

☑ Two letters of recommendation addressing your potential for success in teacher education. One letter must be from someone (such as a professor) who can attest to your academic ability and knowledge in your major/endorsement. One letter must be from someone who has supervised your experience with youth in an educational setting. Letters may not be from family, friends, etc.

☑ Essays that address the prompts on the SEC application form (anticipate change to essay #2 prompt by late August 2018)

☑ Woodring Secondary Education Undergraduate or Post-Baccalaureate Application form and all supplemental materials.

☑ On-campus interview (details provided after application reviewed).

☑ Post-bac. applicants must also apply to Western Admissions by the application deadline.

Other Information: Applicants meeting all requirements are eligible for admission consideration but does not guarantee admission. Admission decisions are made from the review of all application materials, academic preparation, the scope of experience with adolescents, evidence in recognizing and valuing diversity and inclusiveness, and observation of interactions/communication during the on-campus interview. Priority consideration may be given to applicants with endorsements in academic areas of current critical need (including sciences, math, and English language learner). Admission decisions take 6-10 weeks to complete after the application deadline (up to 12 weeks for fall applicants).

**English Language Arts**  
**PE/Health-Fitness (requires pre-advising)**  
Languages:  
• Chinese  
• French  
• German  
• Japanese  
• Spanish  
**Music Education (requires pre-advising)**

**Sciences:**  
• Biology w/Science option  
• Chemistry w/Science option  
• Chemistry & Biology  
• Chemistry & Mathematics  
• Chemistry & Physics  
• Earth & Space Science w/Science option  
• Middle Level Science  
• Physics w/Science option  
• Physics & Mathematics

**Mathematics**  
Social Studies, with emphasis in:  
• Anthropology  
• Economics  
• Geography  
• History  
• Political Science  
• Sociology  
**Theatre Arts**  
**Visual Arts**

**Additional Endorsements:**  
Bilingual Education  
Dance  
English Language Arts  
English Language Learner  
Languages  
Mathematics  
Middle Level Humanities  
Theatre

English Language Learner: ELL is an additional endorsement that school districts are requesting. ELL prepares teachers to support language learners at all levels of fluency to achieve state expectations in subject content. Contact [Jennifer.Green@wwu.edu](mailto:Jennifer.Green@wwu.edu).

Content Tests: WEST-E, NES, ACTFL Prior to entering the student teaching internship, undergraduate candidates are required to take a content knowledge test for each endorsement to be earned. This is an application requirement for post-bac. applicants. For more information, visit the Content Test website at [wce.wwu.edu/cert/content-test-resource-site](http://wce.wwu.edu/cert/content-test-resource-site).

Professional Courses: The quarterly sequence includes 40 credits in methods, foundations, and program coursework plus an 18-credit internship (58 credits total). Academic content methods course(s) will be required. Winter cohort sequence may include SEC 433 in 1st (not 3rd) quarter. Music and PE/Health-Fitness course sequences vary- discuss with your academic advisor.

<table>
<thead>
<tr>
<th>Sequence</th>
<th>Course</th>
<th>Course Title (and number of credits)</th>
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<tbody>
<tr>
<td>First quarter (15 credits) (16 credits for winter cohort)</td>
<td>SEC 410</td>
<td>The Dynamics of Teaching (2)</td>
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<td>SEC 430</td>
<td>Secondary School Methods I: Instructional Strategies, Daily Planning &amp; Standards (4) **</td>
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<td>SEC 303</td>
<td>Teaching Adolescents: Development &amp; Identity (4) **</td>
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<td></td>
<td>SEC 310</td>
<td>Education, Culture, and Equity (4) ** Note- min. 15 hours/qtr. in service-learning setting also required</td>
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<td>IT 344</td>
<td>Basic Instruction Technology Skills (1) <em>Note- this is a prerequisite for IT 444</em></td>
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<td>Second quarter (14 credits)</td>
<td>SEC 411</td>
<td>Philosophical Foundations of Education (4)</td>
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<td>SEC 425</td>
<td>Developmental Reading, Writing &amp; Learning in Secondary Schools (4)</td>
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<td>SEC 431</td>
<td>Secondary School Methods II: Assessment and Long Term Planning (4)</td>
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<td></td>
<td>SEC 435</td>
<td>Secondary Practicum I (2) **</td>
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<td>Third quarter (12 credits) (11 credits for winter cohort)</td>
<td>SEC 432</td>
<td>Secondary School Methods III: Management, Motivation and Discipline (4)</td>
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<td>SEC 433</td>
<td>Teaching and Learning Laboratory (1) ** Note- fall cohort takes in 3rd qtr.; winter cohort may take in 1st qtr.</td>
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<td>SEC 436</td>
<td>Secondary Practicum II (1) **</td>
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<td>IT 444</td>
<td>Classroom Use of Instructional Technology (Secondary) (2)</td>
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<td></td>
<td>SpEd 363</td>
<td>Secondary Students with Special Needs (4)</td>
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<tr>
<td>Final quarter</td>
<td>SEC 495</td>
<td>Internship – Secondary (18) **</td>
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**Field experiences:** Candidates are involved in field experiences with schools and community partners throughout the program, including the courses noted above with guided teach, service-learning, middle and/or high school practicums, and the internship.

Admitted candidates: Upon admission, each teacher candidate*** will receive information on how to meet pre-residency and fingerprinting clearance and professional expectations. New candidates attend a mandatory orientation prior to beginning the first quarter in the program. Retention in the program requires continuous demonstration of competence in standard oral and written English in all coursework. Retention also requires maintenance of a 2.75 quarterly GPA once admitted to Woodring College. The State of Washington requires teacher candidates to earn a “C” or better in all major endorsement and education sequence courses. More program details are available on the Secondary Education website and/or catalog.

***a “candidate” is someone admitted to, or enrolled in, a teacher ed. program; distinguished from “student” in P-12 schools.

WWU is an equal opportunity institution.