Use this application for the following teacher certification programs:

- Early Childhood Special Education & Early Childhood Education
- Special Education & Elementary Education, Undergraduate
- Special Education & Elementary Education, Post-Bac.

**Overview**

The Woodring College vision charges faculty and staff with fostering community relationships and a culture of learning that advance knowledge, honor diversities, and promote social justice. This statement establishes the educational values that guide the College.

We Believe:

- All people can live, learn, play and work together in inclusive communities,
- All persons have inherent value and make valuable contributions,
- In multiple forms of diversity and ways of expression that include but are not limited to the following: race, ethnicity, abilities, sexual orientation, language, religion/non-religion, culture or country of origin.

If you are interested in a professional program focused upon effective teaching, intervention and collaboration that will prepare you to work with children, families and other professionals, then we invite you to apply to our program.

For program questions contact:
Department of Special Education & Educational Leadership Miller Hall 200
360.650.3330
wce.wwu.edu/sped/special-education

**Application Deadline**

- Fall Quarter - March 1
- Winter Quarter - October 1
- Spring Quarter - January 15

Requirements must be completed and application materials received by the Teacher Education Admission Office in Miller Hall 150 on or before the application due dates. Late applications accepted on a space available basis.

- Note: The Early Childhood Special Education option only admits fall term.

Submit Applications to:

Teacher Education Admissions
Miller Hall 150 - 516 High Street - Bellingham, WA 98225-9090
Phone: 360.650.3310 - Fax: 360.650.6583
TeacherEd.Admission@wwu.edu
wce.wwu.edu/sped/interested-students

**Equal Opportunity and Affirmative Action**

Western Washington University (WWU), in compliance with applicable laws and in furtherance of its commitment to fostering an environment that welcomes and embraces diversity, does not discriminate on the basis of race, color, creed, religion, national origin, sex, disability, age, veteran status, sexual orientation, gender identity or expression, marital status or genetic information in its programs or activities, including employment, admissions, and educational programs.

Inquiries may be directed to the Vice Provost for Equal Opportunity & Employment Diversity, Equal Opportunity Office, Western Washington University, Old Main 345, MS 9021, 516 High Street, Bellingham, WA 98225; 360.650.3307 (voice) or 711 (Washington Relay); eoo@wwu.edu.

WWU is committed to providing reasonable accommodations to qualified individuals with disabilities upon request. To request an accommodation, please contact disAbility Resources for Students, Old Main 120, 360.650.3083 (voice) or 360.650.7175 (VP), drs@wwu.edu. A one week advance notice is appreciated.

To request this document in an alternate format, please contact Woodring Admissions, 360.650.3310, TeacherEd.Admission@wwu.edu.

Western Washington University is an Equal Opportunity Institution.
Special Education Program Application

Directions

Use this checklist to assure submission of a complete application. An incomplete application WILL NOT be reviewed. It is your responsibility to assure you are submitting a complete application.

Step 1 - Review to make sure you are or have:

☐ a WWU student or WWU applicant
☐ completed a minimum of 45 graded credits (not including S/U graded credits)
☐ a minimum 2.75 GPA overall or for the last 45+ graded credits (Does not include: S/U graded credits or a repeated course. Does include failing grades. GPA is calculated using the WWU grade point system. Upon request, we will evaluate GPA prior to applying to the program.)
☐ met the English composition course requirement with a minimum grade of B-
☐ met the West-B requirement
☐ enclosed copies of all UNOFFICIAL college transcripts and WWU Transfer Equivalency Report
☐ signed the Student Conduct Requirements and Agreement & Application Review and Decision page
☐ completed all portions of the application

Step 2 - Submit application by due date & review timeline. Late applications accepted based on space availability.

<table>
<thead>
<tr>
<th>Application Due Date</th>
<th>Review</th>
<th>Decision Notification</th>
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<tbody>
<tr>
<td>Fall – March 1</td>
<td>March</td>
<td>March and April</td>
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<td>Winter – October 1</td>
<td>October to mid-November</td>
<td>November</td>
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<tr>
<td>Spring – January 15</td>
<td>Mid-January to February</td>
<td>Late February</td>
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Applications are due by 5:00 p.m. on the due date unless that is a weekend or holiday, then applications are due the next business day by 5:00 p.m. There are four options for application delivery.

Deliver or mail to:
Teacher Education Admissions
Miller Hall 150 MS 9090
Western Washington University
516 High St.
Bellingham, WA 98225

Email: TeacherEd.Admission@wwu.edu
Fax: 360.650.6583

All applicants will be notified of admission decisions via email only.
**Applicant Information**

WWU Student ID #________________________ Birthdate______________________________

Name: ____________________________________________

Last                     First                     Preferred First                   MI

Phone: _______________________________ Alternate Phone: _______________________

WWU Email________________________ Personal Email____________________________

Academic Level:                  □ Undergraduate    □ Post-Baccalaureate

WWU Enrollment status:                        □ Current WWU Student    □ Applying to WWU*

Year and Quarter you are apply for: __________________________

Program to which you are applying:                    □ Early Childhood Special Education & Early Childhood Education (fall admit only)

(Choose One)                                           □ Special Education & Elementary Education

*If not currently a WWU student, you must also apply directly to the university; that is a separate application.

The State of Washington requests the following from teacher education applicants, however the information WILL NOT be used in the review of your application:

**Which most closely reflects the highest education level of your parent(s) and/or guardian(s)?**

□ Some high school, high school diploma, or GED

□ Some college, college, graduate school

**Is your first language English?**

□ Yes

□ No

List all colleges and submit UNOFFICIAL transcripts for all college credit received.

**Current WWU students: Include a Transfer Equivalency Report for all transfer credits (including AP & IB)**

<table>
<thead>
<tr>
<th>College</th>
<th>Dates Attended</th>
<th>Degree Earned</th>
<th>Date Completed</th>
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</table>
### Special Education Program Application

**WEST-B / Entrance Test Requirement**

Mark below (X) how you have passed each section of the WEST-B Requirement. Scores must be sent to WWU from the testing company to be considered official. We do not accept paper score reports for any exam.

<table>
<thead>
<tr>
<th>TEST</th>
<th>Reading</th>
<th>Math</th>
<th>Writing</th>
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</thead>
<tbody>
<tr>
<td>WEST-B</td>
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<tr>
<td>SAT</td>
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<td>ACT</td>
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Do not fill in numeric values
Mark with an X

OR:
- □ I have taken or will be taking one of the required exams. The official score report for the WEST-B, SAT, ACT (circle one) will be available on: ____________________

* For more information visit: wce.wwu.edu/admissions/west-b-requirement

### Foundational Courses

Indicate if you have already completed the following coursework.

**MATH 112**

- □ I took MATH 112  Grade ______
- □ In progress
- □ I took the WWU Math Placement Test
  - Score ______  *Minimum score of 150 required
- □ I took the WWU Advanced Math Placement Test
  - Score ______  *Minimum score of 143 required
- □ I took another qualifying course*:
  - Course ______________ Grade _________
  - *Any course other than intermediate college algebra does not meet prerequisite
- □ I have not completed this yet.

**SCED 201**

- □ I took SCED 201 Grade ______
- □ In progress
- □ I took another qualifying course*:
  - Course ______________ Grade _________
- □ I have not completed this yet.

**LING 201**

- □ I took LING 201 Grade ______
- □ In progress
- □ I took another qualifying course**:
  - Course ______________ Grade _________
  - **Some substitutions require Department permission
- □ I have not completed this yet.

*Qualifying course information: wce.wwu.edu/admissions/special-education

**If you are an undergraduate, do you have any remaining GUR courses?**

- □ Yes, please list below
- □ No
- □ Unsure

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[Continue filling in course information]
Writing Prompts

Please respond to each of the following prompts. Each response should be 500 – 1000 words in length. Please word process and use size 12 font and Times New Roman typeface. Submit your responses with your application.

Prompt 1:
What do you think it takes to be an effective teacher, given the diverse and complex nature of today’s classrooms? Please list and describe five specific teacher characteristics. Of these listed characteristics, which two do you consider personal strengths and which two remain areas for further growth.

Prompt 2:
Respond to the following scenario: It is your first quarter as a student in Woodring College of Education, and you are taking a course in which a school-based practicum or school-based service learning is required. As you enter your placement, which is in an elementary school classroom, you are paired with a student whose primary language differs from your own. What strategies might you use to engage this student?

Prompt 3:
How might an educator’s unacknowledged bias, cultural background, or taken-for-granted assumptions affect their ability to create a safe, inclusive, and culturally responsive learning environment?

Student Conduct Agreement and Requirement

Students accepted into teacher certification programs at Western Washington University will have opportunities to work in public or private schools with students, teachers, administrators and parents. Our students are expected to conduct themselves in a professional manner in all interactions with all individuals. As a means of emphasizing the importance of appropriate behavior, the following policies apply to all Woodring College Special Education students.

Special Education applicants and admitted students may be denied admission, withdrawn from a course or practicum/field experience, the student teaching internship, or the certification program for any of the following reasons:

A. a guilty plea or conviction of any felony crime involving the physical neglect of or physical injury to a child;
B. the commission of a crime against the laws of the State of Washington;
C. exhibiting unprofessional or unethical conduct or behavior;
D. failure to maintain a 2.75 quarterly GPA.

I understand that information concerning admitted students may be shared with school district personnel to determine if a field placement may and should be made, or if a placement should continue; and that the Woodring College of Education cannot override the decision of school district personnel. Practicum and Internship placements are dependent on school district approval.

I understand that final admission will be based on Washington State Patrol and FBI fingerprint and Pre-Residency Character and Fitness Questionnaire clearance, and completion of required Woodring Teacher Education New Student Orientation.

I also understand that acceptance into the program and completion of the program does not guarantee the granting of a Washington State Residency Teaching Certificate.
Special Education Program Application

Application Review and Decision

Each application is reviewed using the following process:

All applicants who meet the minimum requirements and submit a completed application will have that application reviewed by the Special Education faculty after the due date.

Enrollment restrictions apply for each quarter. Applications are evaluated to determine the most qualified applicant. Each application is reviewed by a faculty admission review team.

For additional information about the review process, contact the Department of Special Education & Education Leadership at 360.650.3330.

I agree to abide by the above policies and certify, to the best of my knowledge, that all statements contained in this application are true and accurate.

Applicant Signature: ____________________________ Date: ___________

Applicant – DO NOT COMPLETE – Woodring Admission Personnel Only

☐ English Composition Requirement or partially met ☐ Reading ☐ Math ☐ Writing

Total College Credits ________

Cumulative GPA ________ Last ________ Credits GPA ________

# of times applicant has applied to this program including current application