**Woodring College of Education**  
*Woodring Advisory Council Meeting  
Tuesday, December 9, 2014  
Minutes*

| Attendees:  | Larry Antil, Elizabeth Boland, Susan Cahill, David Carroll, Sara Chiabai, Debbie Corsino, Karen Dade, Paula Dagnon, Dana Edward, Kristen French, Stan Goto, Greg Hoffenbacker, Bruce Larson, Jennifer McCleery, Lisa Moulds, Roger Sasnett, Cyndie Shepard, Carola Williams  
Regrets:  | Gail Coulter, Kimberly McDaniel  
Guests:  | Marsha Riddle Buly, Lauren McClanahan |

**Agenda Items**

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| **Innovation Fund Reports** | Two projects were funded last year as part of the Innovation Towards Excellence program…  
Utilizing Technology to Enhance Family Literacy – Paula Dagnon, Marsha Riddle Buly, Linda Schleef and LeAnne Robinson. The goal of this project was to increase access to technology for English language learners. Woodring students provided reading, writing and language support to Carl Cozier Elementary School students and families. Teachers helped identify ELL students who could benefit from additional support. iPads were purchased for use in the project. However, issues around security, privacy, checkout processes, etc. for the iPads proved a challenge and delayed the implementation of the project somewhat. The lack of computer access at the school also required some additional instruction on basic computer skills. Woodring students are continuing their mentoring and can check out the iPads from E-ATRC. Seven of the iPads have specific applications for literacy support. The elementary students involved in the afterschool program were very engaged in using the iPads.  
WCE Sustainability Fellows – Lauren McClanahan. The project brought together a group of faculty/staff to think about sustainability from a “humanities” viewpoint, through the use of writings, discussions, field trips, etc. Lauren shared photographs from the project. Fellows were awarded mini-grants of $250 to support personal and professional projects around “Education for Sustainability.” The Fellows partnered with Western Reads to host an event with Nancy Lord, author of “Early Warming” the 2013 Western Reads selection. The Fellows visited Whatcom Middle School to tour the school’s gardens and to enjoy a “healthy lunch” with produce from the gardens. The Fellows are continuing their work this year to partnership/volunteer with the K-12 community in their sustainability efforts. |
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Francisco asked for suggestions on how the innovation grants might have been more helpful. Both projects felt the funding was sufficient for their needs. Any difficulties were associated more with politics/school bureaucracies.

There is still some funding available for innovation grants. Francisco will draft a RFP for review at the January 13 WAC meeting. Proposals will be due mid-February, with projects beginning March 1. Proposals with a focus on leadership development and capacity building are of particular interest.

**ACTION:** Francisco bring draft RFP to January 13 WAC meeting for review; send out final RFP with mid-February deadline for proposals.

**SCOT Summary**
Francisco shared the updated SCOT analysis submitted to the Provost in November. He used the input from the October WAC meeting as well as the additional all-College feedback. The University may have “all-university conversations” around the college SCOT analyses. Francisco would like to continue this discussion at the all-College meeting in February, with particular emphasis on the focus” of the College...are we taking on too many initiatives; how do they relate to the mission/vision/strategic plan; etc.

**Recommendation from Resource Centers**
Karen facilitates regular meetings of the resource center directors. At Francisco’s request, they have been discussing where the centers fit organizationally and how the centers should be evaluated. As a result of these discussion, Karen presented a recommendation, unanimously agreed upon by the center directors, that the centers be moved under the Dean’s Office. They are currently located organizationally under academic departments, usually the academic department of the Center director. However, because the centers serve as a resource to the entire College, it seems more appropriate to have them under the Dean’s Office. A two-page proposal was shared with the WAC which included the centers’ mission statement, a brief description of each, a proposed evaluation template, and the recommendation. After discussion, Bruce Larson moved and Roger Sasnett seconded the approval of the proposal. It passed unanimously. Appropriate revisions will be made to the College bylaws.

**ACTION:** Revise College bylaws to move resource centers under Dean’s Office.

**Bylaw Revisions: Reviews**
At the last WAC meeting, members were divided into groups to review specific sections of the College bylaws. Members broke-out into their groups to discuss any revisions/additions/questions. Each group reported back to the whole for discussion. Each group was asked to send revisions to Emily for inclusion into a revised draft of the bylaws. Overall, it was agreed that the bylaws are too long and need to be shortened.

**ACTION:** Send bylaw revisions to Emily.

**ACTION:** Prepare revised version of bylaws.

**Next Meeting**
Tuesday, January 13, 2015, 2:00 – 4:00, MH 258