**Woodring College of Education**

**Woodring Advisory Council Meeting**

**Tuesday, April 14, 2015**

**Minutes**

<table>
<thead>
<tr>
<th>Agenda Items</th>
<th>Discussion</th>
<th>Action</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Welcome and Announcements</strong></td>
<td>- <em>Mongolian National University of Education visit</em> – MNUE visitors will be on campus May 4-5, as part of an emerging partnership between WWU and MNUE. The afternoon of the 4th, they will meet with President Shepard and take a tour of campus. We will take them to dinner that evening. On May 5, they will visit Woodring to meet with faculty/staff and have lunch. In the afternoon, they will be visiting some schools. That evening, there will be a university dinner and presentation for them. MNUE is particularly interested in learning more about Woodring’s TESOL/ELL programs. The visit will be a great opportunity to learn from them and discuss next steps to a partnership. Woodring is sending Victor and Kevin to a conference at MNUE at the end of April. All these activities are funded by an endowment received by WWU.</td>
<td></td>
</tr>
<tr>
<td></td>
<td>- <em>College Innovation Fund award</em> – This year, one grant was awarded to a group from Secondary Education who proposed a project to strengthen partnerships with P-12 schools and the community to create strategic pathways into its program.</td>
<td></td>
</tr>
<tr>
<td><strong>Bylaws – role of WAC and FAC</strong></td>
<td>- <em>Update on FAC review of bylaws</em> – Victor reported on FAC’s review of the bylaws. It was a long but appropriate and constructive process. FAC received the bylaw edits which resulted from the various conversations within the College. They responded with a memo to Francisco identifying some areas of concern with language. They will be sending Francisco some recommended changes. The FAC recognizes that all the issues may not be resolved and that it will be an ongoing process. A version will need to be approved so the document can be used now. Any substantial changes will require a vote by the College.</td>
<td></td>
</tr>
</tbody>
</table>
- **Relationship of FAC and WAC to bylaws** – This is a structural issue having to do with the decision making process within the College. WAC is a visioning group representing all sectors of college and focusing on broad perspectives. FAC is a faculty governance group which is also involved in allocating resources within the College. A joint meeting of FAC and WAC may be needed to discuss the relationship of both councils as well as the role/use all the College advisory committees.

Francisco thanked Victor for his work and for including the Dean in FAC meetings. Victor encouraged others to review FAC minutes on the website to stay apprised of their work.

### Strategic Planning and All-College Meeting Update

The University is working on a 6-year plan and has asked the Colleges for a list of major initiatives. Of particular interest are initiatives that would require additional funding from the state. Each College will present its priority initiatives to the UPRC. Francisco will provide the UPRC with an initial look of our priorities and then will use the remainder of the quarter to refine the initiatives.

Francisco asked the College to submit ideas for strategic initiatives that the College might engage in during 2017-2023. Please submit initiative templates to Francisco by Monday, April 20. A rubric will be developed to help in the review, assessment and determination of next action steps for each and of possible synergies and partnerships. Suggested criteria include broadest impact, sustainability, relation to Woodring’s mission/vision, College’s capacity to carry out initiative (funding, staff, space, etc.) Art Sherwood, a Business School faculty member, will attend the all-College meeting on Friday, April 24, to help facilitate a discussion on the College’s strategic goals and plan.

**ACTION:** Submit proposed strategic initiatives to Francisco by April 20

### Roundtable Information Sharing

**Debbie** announced the upcoming Celebrating Diversity in Education Conference to be held at Whatcom Community College on May 15. Registration is open. Please encourage students to attend. Woodring is a co-sponsor.

Seven students from the Maestros program will be visiting Woodring this week to learn more about the programs, meet faculty and tour the building.

**Karen** suggested having a master calendar of events so everyone can keep up with all the College activities. Greg mentioned that there is an event calendar on the website but all events may not get on the calendar.

**Sara** announced the Friends of Woodring board meeting being held on April 24. It was scheduled that day so the board members can attend the EDC dinner that evening.
Susan reminded everyone of the second annual EDC dinner on April 24 to raise support for underrepresented students.

The SAC is currently looking at the language used around hiring and at some staffing issues. The professional development fund process was approved as written. Nick Sanchez provided a training seminar for staff on Micro Affirmations.

Greg has been helping Lorraine transition her journal to the new library system.

Cyndie announced that one of their C2C courses will be a GUR in fall. They are hoping it will help increase student enrollment. C2C will be holding its brunch on the weekend of Back to Bellingham. C2C mentors will also be participating in the kids programming for Back to Bellingham.

Gail – SPED continues to work on its assessment system.

David – ELED is also working on a set of assessments across its programs.

Victor has had release time to work on campus initiatives around educating for sustainability. An application to become a UNESCO regional center of expertise is in process.

Larry – TEOP is currently searching for new program manager.

Kristen announced the myriad of upcoming CEED events.

| **Next Meeting** | Tuesday, May 12, 2:00 – 4:00, MH 258 |