Woodring Graduate Committee Minutes

Meeting Date: October 19, 2016, 1pm MH 035
Members present: Beth Boland (chair), Tracy Coskie, Lauren McClanahan
Absent: Bruce Larson (ex-officio), Don Larsen
Support Staff: Christina Carlson

Agenda:
- Meeting times
- Graduate Committee and Dean Search
- Graduate Council
- Upcoming Curriculum

1. Committee for AY 2017
   a. Stan Goto (former chair) on sabbatical this year, Beth Boland is now chairing. AHE has no curriculum for the committee this year so they will not be sending in a representative.
   b. Bruce Larson will continue as Ex-Officio
   c. Don Larson will be coming back to the committee this year instead of Joseph Hunter from Education Administration.

2. Graduate Council - Beth Boland rep
   a. Discussed policy regarding Graduate Faculty status. This will help when needing to hire NTT faculty to teach graduate courses, creating a clearer process. Now in Faculty Senate. Grad Council Chair, Bob Mitchell, is taking lead. Grad Faculty document also includes information about non-WWU employees participating on thesis committees (not applicable to WCE programs). Beth will send document
   b. Strategic planning – Grad Council will revisit strategic plan from last year as requested by WWU President
      i. Data from the TA survey is still being analyzed. Beth will send out information when Grad Council receives it. Last year's survey highlighted work done by TA's from view point of student and supervisor
   c. Budgeting possibility for Graduate Programs - now have rep on UPRC who can speak to grad school needs. Michael Fraas is serving at UPRC rep this year for Grad School
   d. Also increasing presence to students through Associated Students reps

3. Hiring Committee for Dean - Tracy Coskie co-chairing with Bruce Larson
   a. Encouraged search committee members to consider candidates’ experience with graduate programs

4. Curriculum changes by department
   a. Rehabilitation Counseling Program has two curriculum changes.
   b. Education Administration may have curriculum changes (Beth check with Don)
   c. Secondary, Elementary, and Adult in Higher Education do not have curriculum for the committee this year.

5. Determine Charges from the Dean
   a. Additional Graduate Program status
      i. Tracy will check on the name of the program
      ii. Beth will check with Dean Rios about this initiative

6. Next Meeting Time
a. Proposing November 16th at 1pm, in MH 250D for the next meeting
   1. Outlook invitation sent 10/19/16

There was no other business from members so meeting adjourned at 2pm