## Woodring Equity and Diversity Committee

**Minutes**  
December 1, 2017  
8:30-9:50 am – Miller Hall 258

**Attendees:** Emma Caro, David Carroll, Brett Coleman, Gail Coulter, Karen Dade, Kristen French, Jeffery Hart, Bill Lonneman, Cheiron McMahill, Victor Nolet, Kunle Ojikutu, Angelia Thornton, Anselmo Villanuevo, Horacio Walker, Cameron Wuhr  
Minutes: Misti Williams, EDC Staff Support

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<th>Agenda Items</th>
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<td><strong>The meeting began by acknowledging that we are on land of the Nooksack and Salish peoples. Members took a moment to share the implications of that with each other.</strong></td>
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<td><strong>Approval of Minutes</strong></td>
<td>Minutes for the 10/6/17 EDC meeting were unanimously approved.</td>
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| **2017-18 EDC Co-Chairs** | Karen Dade introduced the 2017-18 EDC Co-chairs:  
- Emma Caro, Student Co-chair  
- Victor Nolet, Faculty Co-chair  
- Nat Reilly, Staff Co-chair | |
| **Budget/Funding Update (handout)** | An update on EDC Funds was distributed. Karen Dade answered questions from the previous meeting about EDC funds and student scholarships. The EDC can decide to transfer program funds, in an amount determined by the committee, to the scholarship fund. The Program fund and the Endowment are separate. | Item for future agenda: Provide an understanding of how the EDC budget works and the committee’s role in authorizing use of funds. Also requested was information about the Diversity Recruitment and Retention office’s budget and its funding source(s). |
| **Diversity Recruitment and Retention Specialist Report (handout)** | Emma Caro distributed and presented an update from the Woodring Recruitment and Retention office (compiled by Nat Reilly, who was unable to attend). | |
| **Upcoming EDC Meeting Dates** | The January EDC meeting was moved to January 12, 1:00-2:30, MH 223C. (The first Friday in January occurs before classes are in session.)  
Members were asked to pencil in an additional February EDC meeting on February 16. Upcoming meeting times will be discussed at the next meeting. | |
Discussion of Committee Charge

Updating 2010 Task Force Recommendations

A copy of the committee’s charge as listed in the Woodring Bylaws was distributed. Members met in small groups to discuss the charge then reported to the group their perceptions and priorities.

Comments included:

In order to make transformative change, we need to look at fundamental structures and root causes of inequity.

The College has made progress in the last six years and now should take the next step forward to transformation. Updating the report’s recommendations and actions might help us to identify those next steps.

Helpful in this process is our history--what has brought us to this point and acknowledging the work that has been done. Those involved in the initial report (Marilyn Chu, David Carroll) and past documents could help provide this perspective.

As a first step toward updating the 2010 Recruitment and Retention Task Force Report Recommendations, a copy of the Executive Summary of Implementation Plan from 2010-11 was distributed to members in small groups. Each group was assigned two of the Task Force’s principles and asked to review the plan’s actions that pertained to those principles. They noted what had been completed, what still needed done, and suggestions for new actions.

Input from the small groups’ worksheets will be used by a work group on December 12 to begin updating the plan and actions. They will report back at the January EDC meeting, with the goal of having a draft of an updated document by February.

Next Meeting/ Adjournment

Next meeting: Friday, January 12, 1:00-2:30 pm, Miller Hall 223C.

- Small groups from the 12/1/17 meeting should submit their worksheets to the work group.
- The work group will report back at the 1/12/18 meeting.
- Future agenda item: Provide a historical context of the Task Force Recommendations Plan, including its development, actions, and accomplishments.