Minutes
Woodring Faculty Affairs Council
February 10, 2017, 10:00 am - 1:00 pm
Miller Hall 158

Committee: Leanne Robinson (Chair Elect), John Korsmo, Keith Hyatt, Joanne Carney, Lauren McClanahan, Vero Velez, Francisco Rios, Kristen French (Via Phone)
Regrets: Trula Nicholas (Chair),
Guests: David Carroll
Support: Cheryl Mathison

DISCUSSION ITEMS

1. **Bylaws:** Keith Hyatt presented the following proposed bylaw changes, discussion ensued:
   a. Two changes in the technology area
      i. Update for the new WWU department names, plus minor grammatical changes.
      ii. Update to reflect equipment offered and reporting structure change.
   b. **Voting:** Adoption of proposed amendment shall require two thirds approval by paper or electronic ballot of those who vote and have voting privileges as defined in Section II.B “Voting Privileges, of these Bylaws.”
   c. **Center Reporting Structure:**
      i. Centers will now come under the Dean’s umbrella with the acknowledgement that support will continue to come from across the college. The Centers/Administrative Directors will report and be evaluated by the Dean. However, Administrative Directors that have faculty appointments will continue to be evaluated by their respective departments regarding teaching, research and service.
      ii. Special Education submitted a proposal that keeps the EATRC reporting with the department chair along with the Dean, as EATRC provides critical support to department assignments.
   d. **WCE Global Engagement Committee:**
      i. New request for becoming a WCE standing committee
      ii. FAC suggested this gets tabled until the next round of bylaw review in 2 years.

2. **David Carroll/ELED Program Director:**
   a. Currently the Elementary Education Department has Program Directors for ECE, ELL, IT, and TESOL.
   b. The Department Chair has historically acted as EIEd Program Director, which can lead to equity issues among the programs.
   c. Discussion developed around appointment of EIEd Director, course release, and payment.
   d. FAC was tasked with making a recommendation to the Dean, who will make the final decision regarding budgetary impact of this proposal.

3. **Emeritus status:**
   a. Existing unit plans should provide guidance for applying for Emeritus status.
   b. Dean Rios stated that a short rationale for nominating a candidate and the person’s CV should be submitted to the Dean, up to 12 months before or after retirement.
4. **Updates:**
   a. There will be four candidates for the Dean’s search coming to campus in February.
   b. The Strategic Planning committee will meet for the next round of planning the week of February 20.
   c. Next year’s FAC meetings will be the 2\textsuperscript{nd} and 4\textsuperscript{th} Fridays of the month from 10-1. Cheryl has reserved MH 158 for the year. Invitations will be sent out once the membership is finalized.

**Meeting adjourned at 12:30 p.m.**

<table>
<thead>
<tr>
<th>Winter Quarter Meetings: Meetings will be held in MH 158 unless indicated on schedule.</th>
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<tbody>
<tr>
<td><strong>February</strong> 24\textsuperscript{th}  -  10-1 MH 223C MCL Conference Room</td>
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<td><strong>March</strong> 10\textsuperscript{th}  -  10-1</td>
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