Minutes
Woodring Faculty Affairs Council
March 31, 2017, 10:00 am - 1:00 pm
Miller Hall 158

Committee: Trula Nicholas (Chair), Leanne Robinson (Chair Elect), John Korsmo, Keith Hyatt, Joanne Carney, Kristen French, Lauren McClanahan, Francisco Rios
Regrets: Vero Velez
Guests: Ron Marks and Dr. Nabil Kamel
Support: Cheryl Mathison

Approve March 10 minutes: Motion by LeAnne Robinson second by Keith Hyatt. Approved unanimously with corrections.

DISCUSSION ITEMS

1. **WWU Strategic Planning focus group session:**
   The FAC discussed the following questions:
   a. What do you think Western is known for? What brought you to Western and why do you stay here? What is unique about Western?
   b. Describe your vision and hopes for Western in seven years. Where do you want Western to be?
   c. What are Western’s strengths currently? What do you think Western does well?
   d. What are Western’s current challenges? What do you think hurts Western’s ability to fulfill its mission?
   e. What questions are we not asking? Do you have anything else to add?

   Notes on the discussion were sent to Brian Burton 3.31.2017.

2. **Bylaws will be discussed at April 14 meeting.**

3. **Follow up on discussion with Sabah:**
   a. FAC has a stronger presence as a result of developing relationships with President Randhawa, Provost Carbajal, and Dean Walker
   b. Discussion of when/if to request a meeting with Sabah spring quarter
   c. Discussion of monthly or quarterly way of letting people know what WCE is doing as a college. Example was the “WCE Educator” format.

4. **Onboarding of new Dean:**
   a. Discussion of the opportunities to show the new Dean a college working together with a common mission and vision in a supportive manner.
   b. Dr. Walker will be on campus May 21. This is an opportunity to invite him to FAC meeting on May 26.
   c. Dr. Walker’s official start date is August 1.

5. **HCS Evaluation Plan:**
   Discussion resulted in a few recommendations for small changes in order to match CBA language.
   a. Appendix C:
      Title: Chair Search, Appointment, and Evaluation Feedback Procedures
      The Chair is selected recommended by receiving the majority vote.
      Midterm Evaluation: Faculty and staff will be invited to evaluate provide evaluation input to the chair’s performance…
   b. Appendix D:
      Please evaluate provide feedback on the chair’s performance…
   c. Table of Contents:
      Chair Mid-Term Evaluation Feedback Form

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<td>ALL- Take bylaw revisions to departments and bring back comments for April 14 meeting</td>
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<td>Trula: Invite Sabah to a spring quarter FAC meeting.</td>
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6. **Scientific Technical Services Advisory Council:**
   Discussion resulting in recommendation of Science Education faculty being asked to represent WCE on this committee. If Science Education faculty declines, Francisco will do a general ask.

7. **Pre-decision package proposals:**
   C2C would like to advance a decision package proposal for state funding for C2C starting in the 2019-2021 budget. FAC members agreed that this would be a good idea.

8. **Discussion Items:**
   a. Kristen French will talk to Brian Burton regarding how WWU is defining Program and Center Directors.
   b. Summer session revenue is going down. EE has not raised tuition, as salaries have risen
   c. Next year Leanne Robinson will chair FAC. John Korsmo will consider whether to be chair elect. This is the last year for Lauren McClanahan and Joanne Carney.