MINUTES (DRAFT)
Woodring Faculty Affairs Council
February 23, 2018, 10:00 am - 1:00 pm
Miller Hall 158

Committee: Leanne Robinson (Chair), John Korsmo (Chair Elect), Trula Nicholas, Kristen French, Matthew Miller, Vero Velez, Tracey Pyscher
Regrets: Keith Hyatt, Horacio Walker
Support: Cheryl Mathison

DISCUSSION ITEMS

1. Approve minutes – 2/9/2018
   Motion: Matt Miller
   2nd: Vero Velez
   Abstain: Kristen French
   Carried

2. Strategic Plan Update:
   o All the focus groups are completed and a rough first draft is being worked on with a goal of a March 2 distribution to faculty, staff, students, and shareholders.
   o Handout: Feedback Process for Draft 1 of WCE’s Strategic Plan.

3. Emergent Budget Requests:
   o Leanne will draft a letter from FAC: 4 weeks is not enough time to turn around budget requests. Send to UPRC and Faculty Senate
   o The role of FAC is the same as last year. Review and make suggestions for improvement/clarification, rate, and forward to Dean.
   o Discussion of both proposals: Secondary Education Department; Education & Social Justice Minor, "Northwest Teacher of Color Institute: Cultivating Networks and Strategies for the Retention, Growth, and Success of Teachers of Color in the Pacific Northwest." Health and Community Studies Department; Human Services Program “Writing Support for Students in the Human Services Program.”
   o Further discussion of proposal edits at the February, 9, 2018 meeting.

4. WWU Committee Assignments:
   o Faculty do not know when positions are open.
   o What are the committees and when are the openings? (Lizzy Ramhorst can provide information)
   o Email from Lizzy (10/12/2017) To be used as information for upcoming meetings:

Woodring currently has a vacancy on an important ACC Standing Committee, the Committee on Undergraduate Education, which is charged with oversight of Western’s general education program. If you are interested in filling this important seat, please contact me. NTT faculty members are eligible to serve in this capacity, and if an NTT faculty member is appointed, compensation will be provided in the form of a quarterly stipend. Additionally, a one-quarter replacement from Woodring is needed to serve on the Academic Technology Committee (ATC). Details about both committees are as follows:

Committee on Undergraduate Education (CUE) — CUE is charged with advising the Academic Coordinating Commission on all curriculum matters related to General Education, including the acceptance of courses for listing as GURs and oversight of the Writing Proficiency requirement. CUE is also tasked with periodically reviewing the educational goals of the General Education program and assessing the degree to which these goals have been achieved.
CUE meets biweekly on Thursdays from 4-5:30 pm in Old Main 340.

TO DO LIST

- Invite RSP to a future WFAC meeting to discuss grant writing and funding possibilities: LeAnne will invite Tracey Finch to meeting.
- Make a plan for university committee representatives to report back to WCE through FAC.
- Tracey’s introduction to Matt’s UEP recommendation
Academic Technology Committee (ATC) — ATC provides advice, guidance, and support the Information Technology Services division of the University and seeks to ensure that Western’s investment in IT facilities and resources effectively serve the University’s strategic activities and the academic needs of students and faculty. This will be a significant year for ATC as Western is welcoming a new CIO and Vice Provost for Information Technology. ATC will be meeting this year at least once a month on non-Senate Mondays (3+ meetings per quarter) from 4-5:30 pm in Old Main 340.

I also wanted to be sure that everyone in the college knows who is representing Woodring on the Senate and various Senate standing committees.

2017-18 Woodring Senators are:

- Devyani Chandran, *Health and Community Studies*
- Aaron Perzigian, *Special Education*
- Fall quarter: Marsha Riddle Buly, *Elementary Education*; and Winter/Spring quarter: Steph Strachan, *Elementary Education*

Woodring Faculty with two-year appointments on Senate Standing Committees that extend through 2017-18:

- Trula Nicholas, *Health and Community Studies*, represents Woodring on the University Planning and Resources Council (UPRC)
- Marilyn Chu, *Elementary Education*, represents Woodring on the Senate Library Committee (SLC)

Woodring Faculty seeking reappointment to Senate Standing Committees for 2017-19:

- Tracy Thorndike, *Special Education*, represents Woodring on the Academic Coordinating Commission (ACC)
- Paula Dagnon, *Elementary Education*, represents Woodring on the Academic Technology Committee (ATC), but will is on leave during fall quarter
- Keith Hyatt, *Special Education*, represents Woodring on the Senate Extended Education Committee (SEEC)

Woodring faculty member Trula Nicholas is a member of the Social Justice and Equity Committee (SJEC).

- There is a need for a feedback loop so that information is brought back to WCE.
- Ongoing discussion of a process for getting people on committees along with a process for electing interested parties to serve.

5. School Shooting Discussion:
- How can we be proactive vs reactive?
- What are doing to train students who will be entering the field?
- What is the role of a teacher preparation program for preventing this in schools?
- There are models available to start conversations.
- Good discussion for a future meeting

6. Announcements:
- Noemi Ban is no longer doing large group presentations. She still wants to present and will need transportation to do so. To have Noemi speak, please make arrangements with the Walpo Center.
- Next Meeting:
  - Discussion of EE with Bill Lyne, Faculty Senate Extended Ed Committee.
  - Online courses costing more.
  - Off campus supports for students and faculty.