MINUTES
Woodring Faculty Affairs Council
January 12, 2018, 10:00 am - 1:00 pm
Miller Hall 158

Committee: Leanne Robinson (Chair), John Korsmo (Chair Elect), Trula Nicholas, Keith Hyatt, Matthew Miller, Vero Velez, Tracey Pyscher, Horacio Walker
Regrets: Kristen French
Guests: 
Support: Cheryl Mathison

DISCUSSION ITEMS

1. Approve minutes – 11.17.17
Motion to Approve: Matt Miller
Second: Trula Nicholas
Carried
Abstain: Tracey Pyscher

2. Strategic Plan Update
a. The first focus group will be next week, with the last of the 4 focus groups taking place on January 31 in Everett.
b. If you have any questions please contact the SP committee.
c. Those leadership roles across the college have been invited to the focus groups, there will be opportunities for everyone in the college to provide input.
d. FAC members are encouraged to provide progress reports to their departments.

3. Horacio on T and P – Questions?
   a. Dr. Walker has been reviewing faculty T&P dossiers and asked the following questions regarding the process:
      i. What are the processes in place to review the standards of Teaching, Scholarship, and Service?
      ii. What is and can be considered as Scholarship?
      iii. What is the criteria for publications?
      iv. What part does student advising play in the process?
      v. When more than one author for a publication, should the value of the publication be differentiated by the placement of the faculty member’s name on the paper?
      vi. Is service broadly interpreted in every department evaluation plan?
   b. Discussion:
      i. Historical Perspective:
         a. As UEPs were developed it went from a nebulous plan to a points system.

TO DO LIST:

- Invite RSP to a future WFAC meeting to discuss grant writing and funding possibilities: LeAnne will invite Tracey Finch to meeting.
- Make a plan for university committee representatives to report back to WCE through FAC.
- January 26, Lizzy to FAC to discuss university committee work.
- Matt will draft a soft recommendation regarding FAC support of departments updating their UEPs on a regular basis.
b. When the CBA was in place each department was charged with creating their own UEP, moving away from the established college plan.

ii. Department plans are consistently reviewing and revising as clarification continues.

iii. Faculty needs to their stories through UEPs while honoring different ways of knowing.

iv. Why do we do T&P and what is the purpose? Blocking, punishment, or support?

v. Faculty face competing priorities, which is challenging.

vi. A shared understanding of what it means to be an engaged faculty member will help facilitate contributions at the department level.

4. Need for WAC representative for Winter/Spring Quarter
   a. Keith Hyatt volunteered and was approved to be the WAC representative during winter and spring quarters.

5. Reallocation budget requests- initial preparation for this.
   As a reminder, this is the process WFAC approved last year (from January 27, 2017 minutes):

   **Reallocation/operating budget requests process:** Committee members discussed the process to be used by WFAC to review and make recommendations to the Dean regarding reallocation budget requests. The following process was developed [this also assumes that chairs/departments/faculty are informed about these requests through other avenues also]:

   a. The Dean will send notification to all chairs/faculty/staff of upcoming reallocation requests within one week of notification from the Budget Office. This notification will include the following:
      i. Explanation of what the reallocation process is.
      ii. Examples of previous requests
      iii. Timeline for proposal requests
   
   b. All proposals be sent to department chairs for review and comments prior to being sent to the Dean’s Office.

   c. FAC members will receive and review each proposal [the full proposal]. Proposals will be forwarded to FAC members within 2 working days of their receipt by the Dean’s Office.

   a. FAC review process:
      i. Review all proposals
      ii. Rank order proposals prior to specified FAC meeting date
      iii. Discussion at specified meeting
      iv. Final rank: High, Medium, Low Priority during said meeting
         1. The Dean attendance at this meeting is strongly encouraged.

   Send recommendations to the Dean

6. TEOP Update:
   a. SPED and ELED have worked to change the dual endorsement TEOP program by shortening the program and cost reduction.
b. An agreement has been reached on the redesign of the program

    c. The next step is rigorous recruitment for the North Seattle site.