Minutes  
Woodring Faculty Affairs Council  
January 26, 2018, 10:00 am - 1:00 pm  
Miller Hall 158

Committee: Leanne Robinson (Chair), John Korsmo (Chair Elect), Trula Nicholas, Keith Hyatt, Matthew Miller, Vero Velez, Tracey Pyscher, Horacio Walker  
Regrets: Kristen French  
Guests: Lizzy Ramhorst, Allison Giffen  
Support: Cheryl Mathison

DISCUSSION ITEMS

1. Approve minutes – 1.12.18  
Motion: Keith Hyatt  
2nd: Trula Nicholas  
Carried, with edit to Dean Walker’s questions

2. Lizzy Ramhorst and Allison Giffen– Discussion of college involvement on committees and the Study Group project:  
   a. The University is looking at the charges of standing committees and what needs to change to make the work more meaningful.  
   b. The WCE FAC is regarded as a model across campus as a faculty driven voice for faculty.  
   c. There is no clear overview of all the service that is happening across campus, it is difficult to track without better communication systems.  
   d. The university culture needs to be one that recognizes faculty expertise to recruit committee members who connect to and contribute to the institution.  
   e. There is no collective awareness of when committees need representation or accountability for reporting back.  
   f. Building a communication network driven by faculty benefits the institution as a whole.  
   g. WWU may have a vision issue, and not fully understand the complexity of diversifying students, faculty, and staff.  

   Study Group:  
   a. Study Group is a for profit international recruitment of students for the university.  
   b. They provide a 1st year extensive English program with non-academic advisors.  
   c. The second year students matriculate as regular students.  
   d. Administration signed a 10 year contract without university knowledge and no input from faculty senate or FACs throughout campus to avoid pitfalls.  
   e. The goal is to have 5%^ of the total student population be Study Group students, with a starting goal of 75 students next fall.

3. FAC discussion on committee involvement and Study Group:  
   a. We need a Master List of university committees.  
   b. Discussion on service obligation versus program needs.  
   c. How can we create a healthy environment where people can follow their passion without being overwhelmed on other fronts?  
   d. Unit plans can help create a balance.

TO DO LIST

- Invite RSP to a future WFAC meeting to discuss grant writing and funding possibilities: LeAnne will invite Tracey Finch to meeting.  
- Make a plan for university committee representatives to report back to WCE through FAC.  
- Matt will draft a soft recommendation regarding FAC support of departments updating their UEPs on a regular basis.
e. What are actionable, meaningful next steps concerning Study Groups? WCE needs to be present in the curriculum process for these students.
f. We can work through the faculty senate to be part of this discussion.
g. Write an emergent budget request to support existing diverse students, recruit, and serve non-served communities.

4. Strategic Plan
   Update and discussion.