MINUTES
Woodring Faculty Affairs Council
March 9, 2018, 10:00 am - 1:00 pm
Miller Hall 158

Committee: Leanne Robinson (Chair), John Korsmo (Chair Elect), Trula Nicholas, Keith Hyatt, Kristen French, Horacio Walker
Regrets: Matthew Miller, Vero Velez, Tracey Pyscher, Guests: Bill Lyne, Kristin Denham, Lizzy Ramhorst
Support: Cheryl Mathison

DISCUSSION ITEMS

1. Approve minutes –2/23/18
   Motion: Keith Hyatt
   2nd: John Korsmo
   Motion Carried with updates.

2. Extended Education Focus Group discussion:
   • This is an information gathering session to further discussion around Extended Education (EE). More information can be found on the Faculty Senate webpage regarding EE.
   • Items discussed:
     o Lack of budget clarity and transparency from EE.
     o Per-student cost/revenue breakdown not available.
     o No control over marketing of off campus programs.
     o Students feel further removed from their “home” departments, which is a liability.
     o Students pay more for less service.
     o T/TT faculty are more expensive and used less in off campus teaching.
     o On campus T/TT spend a great deal of uncompensated time sharing information and mentoring NTTs who are not subject matter experts in the courses they are teaching.
     o Quality will suffer without proper resources.
     o NTTs can’t be expected to serve on committees and advise students without compensation.
     o What does EE do for the money?
     o For the Human Services program the DL program is an equity issue. It is important to serve those that do not have access to higher education otherwise.
   • EE Revenue:
     20% goes to WWU
     10% goes to EE
     What is left goes to Provost Office, which keeps ½.
     The other ½ goes to the college.

3. Review working draft on WCE representation on University Committees.
   • LeAnne prepared and presented a draft proposal.
   • Draft was discussed and edited.
   • Discussion to continue at another meeting.

4. Suggested language for DEP review (Tracey and Matt)
   • Tabled.

TO DO LIST

Invite RSP to a future WFAC meeting to discuss grant writing and funding possibilities: LeAnne will invite Tracey Finch to meeting.
Make a plan for university committee representatives to report back to WCE through FAC.
5. Strategic Plan Update and Next Steps
   • Draft 1 has gone out
   • FAC members are reminded to bring this to your department meetings for feedback.
   • SPED has some student feedback, SAC has provided some feedback.
   • JaneEllen Brady will facilitate getting input from off-campus sites.

6. Review of Emergent Budget Requests
   • Pulled from submission for further refining and defining of proposal. Secondary Education Department; Education & Social Justice Minor, "Northwest Teacher of Color Institute: Cultivating Networks and Strategies for the Retention, Growth, and Success of Teachers of Color in the Pacific Northwest."
   • Health and Community Studies Department; Human Services Program “Writing Support for Students in the Human Services Program.” Discussion on revisions.
   • Next Steps:
     o Dean Walker sends to Brian Burton next week.
   • The Writing Support Proposal prioritizes providing service to off campus students.
   • This proposal will lay a foundation for other WCE departments and programs who want to build the capacity of the college to support the academic skills of all students.
   • This proposal will help increase support and retention of diverse students who utilize the Distance Learning component of the Human Services Program.

   • Emergent Budget process isn’t clear. What does emergent mean? Who are the final decision makers? Are there documents that explain the process? LeAnne will add these questions to the draft letter for UPRC and Faculty Senate.