Minutes (DRAFT)
Woodring Faculty Affairs Council
May 11, 2018, 10:00 am - 1:00 pm
Miller Hall 158

Committee: Leanne Robinson (Chair), John Korsmo (Chair Elect), Trula Nicholas, Keith Hyatt, Kristen French, Vero Velez, Tracey Pyscher, Horacio Walker

Regrets: Matthew Miller

Guests:

Support: Cheryl Mathison

DISCUSSION ITEMS

1. Approve minutes – 4/27/2018
   Motion: Trula Nicholas
   2nd: Vero Velez
   Approve with amendments

2. Next year’s incoming chair:
   • Discussion of John taking over as FAC chair next academic year.
   • Call for a co-chair nomination.

3. Letter to Faculty Senate about service regarding timing of emergent budget requests
   • LeAnne shared a draft letter and recorded suggested changes.
   • LeAnne will provide an updated letter at the May 25 FAC meeting.

4. Review of FAC suggestions for election to University committees
   • LeAnne provided a draft plan for WCE faculty election to University Committees
   • Changes noted and a final copy will be shared on May 25.

5. Strategic Plan update:
   • The committee met this morning and reviewed the compiled feedback.
   • The plan is to incorporate the feedback in the plan, and try to make it more concise without losing anything and align with the university plan.
   • 2nd draft is scheduled to be presented the first week of June and approved by the end of the academic year.
   • Discussion of the importance of having a process to guide implementation of the new plan.
     o The strategic planning group will work on a writing up a process.
     o Indicators that align with WWU SP will be added to WCE SP.
     o Defining terms: Provide flexibility, but have guidelines of process to get there.
     o Discussions start in departments: What do we want our climate to be?
     o Leadership groups will use the SP for making recommendations.
     o We have different viewpoints in our professional fields; however, there are places of convergence and shared understanding across fields.
     o There will be both qualitative and quantitative measures to assess how the plan is working.
     o This document is trying to move the college from a place of “them and us” to “all of us.”
     o The plan is for this to be a living document where the process continues to evolve to meet the needs of the college.
   • Suggestion that WCE could use a mental health professional on staff to help students, and this could possibly be used as an Emergent Budget Proposal for next year.

6. Associate Dean Hiring (Horacio)
   • More information will be available after the hiring committee meets to finalize the process.

TO DO LIST

Invite RSP to a future WFAC meeting to discuss grant writing and funding possibilities: LeAnne will invite Tracey Finch to meeting.

Suggested language for DEP review (Tracey and Matt)
• Applications are due May 15, and there is not yet a link to view application materials.
• If the internal process fails, the search will open externally.
• Bruce is willing to extend his time in the position if necessary, to accommodate an external search.