Minutes
Woodring Faculty Affairs Council
October 26, 2018, 10:00 am – 1:00 pm
Miller Hall 158

Committee: John Korsmo (Chair), Karen Dade, Kristen French, Keith Hyatt, Tracey Pyscher, LeAnne Robinson, Steph Strachan

Regrets: Trula Nicholas, Horacio Walker

Support: Cheryl Mathison

**Approve October 12, 2018, Minutes:**
Motion: Karen Dade
2\textsuperscript{nd}: John Korsmo
Approved with amendments

**DISCUSSION ITEMS**

1. **Updates from the Dean:**
   - The associate dean search is now being advertised. Tracy Coskie sent the job announcement to WCE earlier today.
   - Ivy Yap is starting in the data manager position on 10/29/18
   - Annual C2C campus tour day was a success with participation of 1,070 fifth graders from 13 elementary schools. Great performance of new C2C team led by Maria Timmons Flores.
   - Dr. Walker is working with Dr. French and Dr. Lees to prepare for STI implementation. The goal is to begin full implementation by Fall 2019.
   - The Dean’s office is working with Department chairs towards implementation of Closing the Loop reports as a post CAEP quality assurance process. Steven VanderStaay will give a workshop next Tuesday, October, 30 at the CDs meeting. Chairs have been asked to invite Department program managers and one or two faculty members to the workshop.
   - At WAC meeting of November 6 the Dean will present an update on the College’s budget. This was presented at the Chairs and Directors retreat at the beginning of the year.

2. **Committee Recruitment and Selection Process and Recommendations:**
   - To encourage active participation on Senate Standing Committees the following was discussed:
     - Each year review committee members and terms.
     - Firm up a calendar in order to be consistent.
     - A “template” letter will go out from the Dean’s office yearly that shows who from which department is currently on committees and how many openings are coming up. This can also be used for WCE committee opportunities.
     - A by-laws change request will be submitted for this procedure to be formalized.
     - A call needs to go out for the Senate Extended Education Committee, as Keith Hyatt can no longer participate.
     - A call went out to the campus for a CUE representative. Molly Ware would like to fill that position.
       - LeAnne: Motion to recommend Molly Ware to be the CUE Representative.
John: 2nd.
Discussion: This is FAC responsibility as part of faculty governance. The process needs to be formalized by a by-law change so it does not get lost.
Unanimously approved.
John will reach out to Molly.
John will put out the call for the Extended Education committee.
Committee meets on Thursdays, 3-4 times a quarter from 4:00-5:30.
Last year the committee examined time to degree for off campus students, student access to services, and tuition for off campus students.
The goal is to have WCE represented by broad perspectives.
Those serving on university committees are encouraged to report to FAC regularly.

3. Bylaws:
• Bylaw revisions are done in odd numbered years.
• The call for revisions goes out to the college.
• LeAnne and Kristen will work with Greg to get the notification out.
• Deadlines for revision submission is December 31.
• The proposed revisions are reviewed beginning the first week of winter quarter and forwarded to the Dean by the end of winter quarter.
  - Keith Hyatt: Motion to propose a bylaw revision for committee recruitment and selection process.
  - LeAnne Robinson: 2nd.
  - Approved
• Before the next meeting the revision will be drafted.

4. Diversity Lens:
• Diversity Lens handouts from Kent and Seattle School Districts shared.
• Developing a WCE “diversity lens” is a broader conversation for the college, and it is a good time to develop a process to insure we are working in a good place for equity work.
• When revisiting curriculum, asking the question, “Are we having conversations about race?”
• Perhaps it is time for a “town hall” meeting to discuss race and harness collective energy for this work.
• FAC next steps:
  - Keep this work as a priority
  - Develop a proposed WCE equity lens.
  - Lead by example
• Kristen will carry on with this dialogue, and begin the process to provide examples of how departments can look at curriculum with an equity lens.
• Share this conversation with the EDC. Their next meeting is Friday, Nov. 2.

5. Strategic Plan:
• Discussion of focusing on priority 1, as it is the overarching principle for all of the priorities and goals of the strategic plan.
• It was proposed that focusing on one priority at a time helps move the SP forward without becoming overwhelming.
6. **Since Time Immemorial:**
   - Kristen and Anna are Special Assistants to the Dean for STI.
   - There is a 1 credit mandatory course in fall, plus the content is included in 301 for education students.
   - How to implement STI? How to help teacher candidates use the curriculum.
   - The content needs to be more integrated than just in Social Studies coursework.
   - The search for Tribal Liaison for WWU is bringing candidates to campus.
   - The work of this position is extraordinary.
   - Possibilities include a campus pow wow, and longhouse.

7. **Search Committee Process:**
   - Discussion of the possible implications for TT faculty on search committees.

8. **Faculty CBA:**
   - It was discussed that contractual and procedural procedures override historical practices.
   - The CBA is something everyone should be familiar with.
   - Idea to invite a union representative to give FAC a presentation for contractual procedures for T&P. This could also be done for an all college meeting.

9. **Other Discussion Topics:**
   - Donna Gibbs presented a new marketing/branding program for WWU at UPRC.
   - On Sept. 26 it was announced that all colleges should be working on a SCOTT Analysis, which will drive priorities for funding requests.
   - Need to learn of emergent budget request timelines.