Minutes
Woodring Faculty Governance Committee
January 24, 2020, 10:00 am – 1:00 pm
Miller Hall 158

Committee:  Trula Nicholas (chair), Aaron Perzigian, Christine Espina, Tracey Pyscher, LeAnne Robinson, Horacio Walker, Steph Strachan
Regrets:  Karen Dade
Support:  Cheryl Mathison

Review of Minutes 1.10.19
Motion:  Aaron Perzigian
2nd:  Christine Espina
Approved with edits.

TO DO LIST
| Invite RSP to a future FAC meeting to discuss grant writing and funding possibilities: Invite Tracey Finch to meeting. |
| Suggested language for DEP review (Tracey) |
| Discuss mentorship with junior faculty |

DISCUSSION ITEMS

• FGCs latest draft of our Emergent Budget Proposal:
  o Review of latest draft.
  o Draft posted for comments and edits
  o Need to define in proposal what is “emergent” about this request

• Woodring’s Travel Policy and Procedures:
  o Review of attached travel policies/procedures from four other college on WWU’s campus.
  o Discussion points to keep in mind:
    • CBA can’t be violated
    • NTT faculty have bargained travel funding
    • Faculty are required to continue research/travel for T&P
    • Maximize the opportunities for travel
    • What funds WCE spends on travel

• FGC’s quorum requirement:
  o Discussion of FGC quorum requirements resulted in a motion:
    o Motion:  Steph Strachan made a motion that a quorum must be:
      For: Approval of minutes, half plus one of committee
      For: Decisions: One representative per department must be present
    o Tracy seconded the motion.
    o Motion passed.

• Dean’s Report:
  o The Dean’s office plans to provide $6,000. For summer grant work to support WCE strategic priority #4 by promoting collaborative research within WCE.
  o Prior to spring quarter, idea generation and create a tentative plan for how this will work.
• RCA Report (Tracey)
  o There are research grants available for $1,000 for any faculty, this may be used for travel
  o There are manuscript preparation grants available for up to $2,200

To Do List:
Revisit sabbatical policy.
Revisit tenure process policy/unit plans