MINUTES/DRAFT
Woodring Faculty Governance Committee
September 27, 2019, 10:00 am – 1:00 pm
Miller Hall 158

Committee: Trula Nicholas (Chair), Steph Strachan, Desiree Cueto, Aaron Perzigian, Christine Espina, Tracey Pyscher, LeAnne Robinson, Karen Dade, Horacio Walker

Regrets:

Guests: Brian Burton
Support: Cheryl Mathison

DISCUSSION ITEMS

Review minutes from 5.24.2019
Motion to approve: LeAnne Robinson
2nd: Trula Nicholas
Quorum of WFGC members from the May 24th meeting in attendance voted to approve minutes.

Debrief all-college meeting
- Seventy people attended the meeting.
- People were engaged and the movement of the meeting felt good.

Woodring representatives on Faculty Senate and associated committees
- Woodring’s by laws state that elections for Faculty Senate standing committees are to be held during spring quarter. This did not happen. Here is the plan:
  o WFGC members are to announce at department meetings that this is coming up.
  o On Monday, Sept. 30 send out call for nominations.
  o Voting: October 8th – October 11th
  o Voting results announced: October 14th
  o WFGC supports those who are interested in the committee subject matter and also new faculty to participate in committee work.
- EDC has extended an invitation for a WFGC member to attend.
- UPRC: WFGC confirmed that Steph will be representing the committee.
- Research Advisory Council, David Patrick, Interim Vice Provost of Graduate School. Horacio will forward email from David.

Set goals for the year:
- Guests to invite:
  o Next meeting Horacio and Karen to discuss WCE budget.
  o November 15, Jackie will discuss reexamining the professional leave request, and her Associate Dean position. Trula will also invite Tracy.
  o Robert Squires – Outreach Programs
  o Loran Zenonian, Director of Development WCE
  o ELED student advisory board/SWEA representatives/Student Senators
  o Chuck Lambert: Faculty Union
- Goals related to strategic plan:

TO DO LIST

| Invite RSP to a future FAC meeting to discuss grant writing and funding possibilities: Invite Tracey Finch to meeting. |
| Suggested language for DEP review (Tracey) |
| Discuss mentorship with junior faculty |
o Define and document the role of WFGC in the greater budget process
o Identify/review WCE policies regarding strategic plan alignment
o Survey for T&P process to capture faculty perceptions of these processes.
o Firming up college representation processes on university standing committees

**Brian Burton: WWU Budget:**

- Operating budget is a yearly process:
  - Odd numbered years is the biannual budget process.
  - Even numbered years is for emergent proposals that were not included in the biannual budget process.

- Decision Packages are for funding requests larger than the university can handle and is normally a two year process.
  - Examples: ECE Bremerton package, Coastal Marine Sciences Major
  - Year 1: call for pre-decision package ideas, with brief descriptions. UPRC makes recommendations and gives feedback.
  - Year 2: full decision package proposals are written, reviewed, revised, and submitted through the university process

- Emergent proposals provide the opportunity to request funding that was previously requested in a decision package request.
  - There is a call for emergent proposals late fall to early winter
  - UPRC defines criteria for emergent proposals
  - Ideas/proposals reviewed by FGC and recommendations passed along to the Dean.

- The Provost Leadership council met last Thursday to discuss the deficit in the Academic Affairs Budget.
  - The deficit is less than 3% of the budget.
  - Rethinking allocation of resources.
  - President has committed university resources to make up the deficit.

**Other Discussion Items:**

- NAME Conference: No presentation date announced yet.
- Robert Squires will be at Chairs & Directors on Tuesday, Nov. 12 from 2:15-3:00. Everyone is invited
- Horacio meet with Sue Gunther-Slessinger to review college data. WCE has the most diverse faculty in the university as of October 2018.
- Student Voice:
  - Department level: HSP curriculum revision included student involvement.
  - Suggestion that HSP present their student survey and their processes in thinking about curriculum revisions.