MINUTES: WCE Assessment Committee
Tuesday June 1, 2010 2 pm
Miller Hall 350

Attendees: Tracy Thorndike-Christ; Paula Johnson; Don Burgess; Dana Edward; Susan Mancuso; Kimberly McDaniel; Regrets: Pat Fabiano; Susan Kincaid; Gail Coulter; Matt Miller; Diane Penland

1. Discussion and approval of April minutes: The April minutes were approved unanimously.

2. Supervision Time Study: Kimberly sent the survey out to 26 people who have supervised practica during this past academic year. She chose not to send it to faculty teaching courses with imbedded practica at this point in time. Susan M. suggested that we look for teaching time formulae on the HECB website. Dana offered to do this for the first meeting next year.

3. Selection of Chair and Co-Chair: Tracy will be stepping down as chair next year but plans to remain on the committee. The Committee agreed to delay selecting the incoming chair to next fall when the new membership is settled. Paula will continue as co-chair.

4. Assessment Grants: Paula will send a letter to grant recipients reminding that the majority of their work should be done before summer school starts. In addition she will remind them that they will be presenting a brown bag project during the fall quarter and a 2-3 page summary is due December 11.

5. Items for next year’s first meeting
   University accreditation visit
   NCATE
   Practicum time study
   Brown Bags
   Closing the loop documents
   Best assessment practices

Adjourned at 3:00 pm