Attendeess: Paula Dagnon, Chair; Don Burgess; Don Larsen; Diane Penland; Kimberly McDaniel
Regrets: Chris Ohana; Tracy Thorndike-Christ, Dana Edward, Susan Kincaid;

1. **Discussion and approval of October minutes:** The October minutes were approved with 1 abstention.

2. **University Accreditation Update:** In the four areas reviewed the WWU focused visit found all but Assessment and Evaluation outstanding. Comments about assessment and evaluation include: too much variability across programs, too much future tense and too little progress since the last visit two years ago. Paula noted that Geology, English and Computer Science programs are held up as good exemplars of assessment practices.

3. **Closing the Loop:** The departments are all working on their Closing the Loop reports. Members of the committed are reminded to offer their support to their departments in writing the report.

4. **2010 Grant Brown Bags:** Diane reminded the group that the brown bags need to be video cast to the outreach sites. The Committee will work with Greg to make this happen. The schedule is:

   - **February 8, 2 pm MH17** Matt Miller; Mary Lynne Derrington
   - **April 1, 2 pm MH17** Beth Stickley; LeAnne Robinson
   - **May 12, 2 pm MH105** Jenny Parker; Joanne Carney

Next Meeting: December 7

Adjourned at 3:00 pm