Minutes

In attendance: Kevin Bengtson, Elizabeth Boland, Dana Brickham, Sheila Burkett-Luckey, Cathy Cottingham, Jana Finkbonner, Laurie Ford, Kurt Johnson, Kathe Matrone, Kathy Powers, and Coreen Urrutia.
By phone: J. Paul Vertrees

Minutes: Beth asked committee to review minutes from the May 11, 2018 meeting. If there are any changes, please email any updates/changes to Monica.

Welcome and Introductions
- Beth welcomed the new RC instructor, Kevin Bengtson.

Member Updates:
- UW – Kurt Johnson
  - Kurt started half-time on July 1st.
  - The Shirley Ryan AbilityLab's Center for Rehabilitation Outcomes Research (CROR) in Chicago was awarded a NIDILRR grant to establish the Rehabilitation Research Training Center (RRTC) on Employment for People with Physical Disabilities. The UW is a partner and houses half of the RRTC in Seattle.
  - They have also been working with their NIDILRR grant on brain injury and corrections.

- CCER (Center for Continuing Education in Rehabilitation)
  - Kathe distributed several brochures about programs at CCER.
  - They have developed an app for accessibility surveys and they hope it will be available soon.
  - They continue to provide trainings and workshops for supervisors.
  - Laurie mentioned that they continue to help the regional VR agencies network and will be having a meeting next week in Vancouver.
  - They are continuing to work with the WINTAC TA Center on business engagement.
  - They just completed three online modules/courses. One focuses on VR staff and business engagement, one focuses on hiring and supporting employees with mental health conditions, and one focuses on hiring and supporting employees with traumatic brain injuries.
  - The Assistant Director of the ADA center started in October. They will have a new position opening in the next few weeks for technical assistance.

- OVRS (Oregon Vocational Rehabilitation Services) – Sheila Hoover – no update available
• **WA DSB (Department of Services for the Blind) – Sheila Burkett-Luckey**
  o DSB started Order of Selection on October 1st.
  o They continue to move to a new case management system.
  o They are working toward putting together an all-staff meeting.

• **WA DVR – J. Paul Vertrees**
  o They just hired a Secondary Transitions Manager.
  o They are in the process of determining if they will have as many Transition Consultants or if they will train Counselors to do transition and Pre-ETS work.
  o They continue to work on a standardize Pre-ETS contract template.
  o They have been in Order of Selection for a little over a year.
  o They are currently in a hiring freeze.

• **Veterans Affairs – Karolyn Hannem & Michael Donofree – no update available**

• **Tribal Vocational Rehabilitation – Jana Finkbonner**
  o Jana talked about the Great Minds at Work conference.
  o They met in October with DSB and DVR to sign an MOU. The MOU is now out to the tribes for their signatures.
  o Jana gave an overview of her understanding of how RSA is reducing the funding and number of grants that will be offered.
  o WA State Tribal directors meet before each MOU signing. During their most recent meeting, they discussed how to provide addition support/training to tribal liaisons.

• **Private Rehabilitation – Cathy Cottingham & Coreen Urrutia**
  o Cathy and Coreen gave an overview of a current pilot program that is trying to work with a worker within the first few weeks after an injury and provide more support for the worker/employer.

• **Community Rehabilitation Providers – Kathy Powers**
  o Kathy is currently seeing employers who are very willing to work with job seekers but she does not expect this to continue.
  o Kathy discussed some new DVR practices in terms of CRP’s work and the concern that CRPs have with these new practices.
  o The Community Employment Alliance is hoping to increase participation. There is a new director starting and will be going through some discussions about “who we are”.
  o The State Rehab Council is also going through leadership and support staff change.
  o Orion is currently hiring employment specialists and other positions.

• **WWU WCE/HCS – Raine Dozier - no update available**

• **WWU Human Services Program – Trula Nicholas - no update available**

• **NWIC BA in CARE in Human Services – Greg Mahle - no update available**

• **Alumni – Eva L. de Leon - no update available**
• RC Students - no update available

**Program Discussion**

• Update on Students  
  o Beth discussed the Student Summary handout.

• Student Recruitment & Retention  
  o Beth discussed the Fall 2018 New Student Survey Results.

• Program Evaluation Review  
  o Review of exit survey results  
    ▪ Beth discussed the 2018 Graduate Survey.  
  o Review of program evaluation report  
    ▪ Beth presented the 2017-18 Program Evaluation Report.  
  o Review of program recognition, support, & resources  
    ▪ Beth discussed the support for the program that has been expressed by the Dean of Woodring College of Education and the Provost.  
    ▪ Beth will be on the search committee for the new Vice Provost of Extended Education.

• CACREP Accreditation Timeline  
  o Beth let the committee know that she will be working on CACREP Accreditation Self-Study. She is hoping to submit it in spring 2019. The program’s accreditation is good through October 2020.

• Pre-Practicum & Practicum Update  
  o Dana provided an update on how the new Pre-Practicum course is going this quarter.  
  o She also provided an overview of where students will be during Practicum.

• Open House  
  o Dana discussed the upcoming Open House in spring. This will be an opportunity for 1st year students to speak to employers about practicum and internship placements.

Next Meeting – Monica will distribute a Doodle Poll to help schedule the next meeting.