1) Welcome and Introductions
   • While there was no Skype access set up for this meeting, the committee agrees that it is important to continue to offer Skype access for off-campus parties
     o Sites like N.Seattle and Everett have their own tech challenges and likely have a different, but valuable, perspective
     o Bridget will speak with Joanna Reynoso to see whether there are any off campus faculty/staff interested in joining us
     o Don will connect with faculty/staff in Poulsbo to invite them to attend electronically
   • Current meeting time works for all in attendance
     o Beth will write Paula to make sure that this time will work through the rest of the year
     o Plan to continue meeting the 2nd Wednesday of every month through the end of the academic year (see meeting dates listed below)

2) Review and approve minutes from Wednesday, 5/3/17
   • In general, plan to approve minutes outside of scheduled meeting times to avoid spending meeting (and presenter) time on “business items”
     o Committee agrees to this proposal
   • Today, use minutes to gain an understanding of where the committee was at when they last met (May 2017) and guide brainstorming discussion
   • After committee review, 5/3/2017 minutes stand approved!

3) Committee Reports
   a) WAC – Nothing to report
   b) ATC – Nothing to report

4) Presentations and Training Brainstorm
   • Themes / Focus for the Year:
     o Accessibility – WWU is focusing on accessibility for 2017-2018
       ▪ During Spring 2017, Greg worked with faculty/staff to make webpages accessible college-wide, per the university’s standards
- It may be too soon to revisit webpage updates, but accessibility is a broader issue

- Adapting courses to increase accessibility
  - Consistency is important and hugely impacts student experience!
  - Need for a standardized WCE Canvas layout
    - Use standardized ESL Canvas as a model / motivator?
  - Organize a workshop to assist faculty in making courses more accessible?
  - 20 hour online course in accessibility exists somewhere
  - Targeting new (or returning) faculty – teach good habits early to encourage consistency in the future
  - Would specific feedback on course evals encourage faculty to standardize?

- Connectivity is tied up in accessibility as well
  - How do needs / challenges differ in the county?
    - No service along much of the Mount Baker Highway

- Collaboration
  - Organize a panel of educators “from the field” to learn from their experiences as they relate to technology
    - Beth will connect with ESD
    - Tony knows Randy Cueto (Cordata Elementary)
    - Brigit knows a former student working in Kendall who may be able to provide insight from the county perspective
  - ATUS – offers a workshop where faculty can drop-in to get help with tech related issues
    - Monday 3 – 4:30; Thursday 10 – 11:30, By Appointment
  - SharePoint exists as a collaborative tool, but is not always easy to use
    - Trainings are helpful, but if staff/faculty are not using SharePoint on a regular basis, retention is an issue
    - Microsoft Teams is on the way, but not available yet

- Presentation Ideas:
  - Fake news – Don will reach out to Paul Cocke in University Communications to discuss this more
  - Invite tech TOSA / current teachers to Tech Committee for a visit and to share their experiences using technology in classrooms
    - What tech competencies do schools need to see in WCE graduates?
      - Understanding of technology ≠ ability or willingness to adapt to new tech
  - PD Field Trip for tech committee?
    - What tech is currently being used in the field? Why is it relevant? What is working, what isn’t?
    - Possibility of scheduling a trip like this outside of standard meeting times (to allow a more in-depth look)
Topics on Social Justice?
- Vero Velez is using GIS mapping to model communities
- A social justice centered approach fits within discussion surrounding issues of accessibility

Other Discussion Items:
- SMART Boards – In communication with ELL / ELED teachers in local schools, Tony has heard that one of the biggest demands for incoming teachers is the ability to use SMART or interactive boards
  - Bridget has heard the opposite – that SMART boards are being phased out (moving towards iPads, Chromebooks…)
  - How do we reconcile this information? Should curriculum be adapted so that it includes instruction for both SMART boards and iPads (or equivalent)?
- Chromebooks
  - Bellingham school district working with 1:1 implementation program (starting with a few schools and then rolling out the rest)
    - Don will reach out to the school district to see if we can get more info about this, possibly a presenter

WOODRING TECHNOLOGY COMMITTEE 2017 – 2018

Meetings: MH 258 or via Lync

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<tr>
<th>Date</th>
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<tr>
<td>Wed. October 11th, 2017</td>
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<tr>
<td>Wed. November 8th, 2017</td>
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<td>Wed. December 13th, 2017</td>
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<td>Wed. January 10th, 2018</td>
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<td>Wed. March 14th, 2018</td>
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<td>Wed. April 11th, 2018</td>
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<td>Wed. May 9th, 2018</td>
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<td>Wed. June 10th, 2018</td>
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Membership:
- Don Burgess (Secondary Education/SCED, Co-Chair)
- Devyani Chandran (Human Services)
- Sondra Cuban (Adult and Higher Education)
- Paula Dagnon (Elementary Education/IT, Co-Chair)
- Beth Dillard (Elementary Education, Co-Chair)
- Keely Flege (Student Services, Staff Support)
- Gabe Gossett (Librarian)
- Greg Hoffenbacker (Technology Services)
- Bridget Kelley (Special Education)
- Rick Nichols (ATUS)
- Carole Teshima (Dean’s Office)

*Minutes taken by Keely Flege, Staff Support