1. Tech Issues/Questions

- Wi-Fi connection – Paula was not able to get all 28 students connected to Wi-Fi while teaching an afternoon class in MH 35 (Wi-Fi breakout space)
  - Current access points: 3 throughout hallway (ends + middle)
  - Concrete impacting connection in some areas of the room?
  - Possible solution(s): add another access point / move current access point into MH 35?
    - Greg will follow up on this & copy Rick in his correspondence
  - Potential faculty recommendation: ask students to turn phones on airplane mode to help with connection speed?
  - Are others experiencing similar issues?
    - Other faculty at WWU?
    - Bellingham schools? – Paula will connect with Brian Paul (district Tech TOSA) to discuss

- YouTube privacy – is it possible to post a YouTube video so that it’s WWU confidential (similar to what we can do with webpages in G Suite)?
  - NO: only G Suite’s core services are covered under contract
    - Rick will work on finding a list of G Suite “core services” and “peripheral services” for the committee

- Display issues with SMART Board in Miller Hall 15
  - Rick/ATUS will look into it

2. Reports
• ATC – Paula: *nothing to report*

3. **Draft Position Statement for College Level IT Hire**

• **Suggestions:**
  - Providing percentages and **numbers** might help for “TT faculty vs. NNT faculty or TA” graphic representation
    - Paula will update to include both
  - Expand the request for two positions?
    - With Bellingham 1:1 (and the expectation that other districts will make the same sorts of changes), could we justify asking for more than one position?

• **Housing the Hire: college vs departmental hire?**
  - Possible college faculty hire that isn’t tied to a specific department?
    - What would this look like?
  - Paula will connect with Tracy Coskie to discuss the issue more

• **Budgets:** will next year’s budget allow for a new hire?
  - Paula will ask about this
  - Teacher Ed expansion proposal – possible budget impact?
    - There’s a proposal currently in front of legislature that is aimed at expanding teacher education efforts. Not sure whether tech is involved?
    - Paula will discuss more with Bruce Larson

4. **Sharing tips and tricks for productivity, teaching, etc.**:

• Canvas & YouTube videos – **embed video** option allows more options for personalization & displays a larger video in Canvas

5. **Announcements**

• **WWU Wireless – Guest Access:** guests on campus are able to access WiFi network without a login
  - Slower: about 1/10\(^{th}\) the speed of faculty/student connection
  - Does not allow guests access to machines/labs on campus
  - Not secure!
- All WWU faculty/staff should continue to use Wireless - Secure
- WWU is in process of looking into getting set up with EduRoam (allows university staff/faculty to use their own login at other institutions).

6. Next Meeting

- For next meeting, we will have Chris Powell visit
- **Topic:** streamlining login process
- Will return to FERPA after committee members have additional time to organize/research
- Access to Support for TEOP students – Sondra, Bridget, Paula & Devyani want to get together to discuss these issues as they relate to students enrolled in satellite programs

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**WOODRING TECHNOLOGY COMMITTEE 2017 – 2018**

<table>
<thead>
<tr>
<th>Meetings: MH 258 or via Lync</th>
<th>Membership:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wed. October 11th, 2017 · 10:00 am</td>
<td>Don Burgess (<em>Secondary Education/ SCED, Co-Chair</em>)</td>
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<tr>
<td>Wed. November 8th, 2017 · 10:00 am</td>
<td>Devyani Chandran (<em>Human Services</em>)</td>
</tr>
<tr>
<td>Wed. December 13th, 2017 · 10:00 am</td>
<td>Sondra Cuban (<em>Adult and Higher Education</em>)</td>
</tr>
<tr>
<td>Wed. January 10th, 2018 · 10:00 am</td>
<td>Paula Dagnon (<em>Elementary Education/IT, Co-Chair</em>)</td>
</tr>
<tr>
<td>Wed. February 14th, 2018 · 10:00 am</td>
<td>Beth Dillard (<em>Elementary Education, Co-Chair</em>)</td>
</tr>
<tr>
<td>Wed. March 14th, 2018 · 10:00 am</td>
<td>Keely Flege (<em>Student Services, Staff Support</em>)</td>
</tr>
<tr>
<td>Wed. April 11th, 2018 · 10:00 am</td>
<td>Gabe Gossett (<em>Librarian</em>)</td>
</tr>
<tr>
<td>Wed. May 9th, 2018 · 10:00 am</td>
<td>Greg Hoffenbacker (<em>Technology Services</em>)</td>
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<tr>
<td>Wed. June 10th, 2018 · 10:00 am</td>
<td>Bridget Kelley (<em>Special Education</em>)</td>
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*Minutes taken by Keely Flege, Staff Support*