1. WELCOME, APPROVAL OF MINUTES and PEAB BUSINESS. Shirley Pritchard chaired the meeting, in Shirley Potter’s absence. Introductions were made around the table and Anna Lees, a new faculty member in Early Childhood Education, was introduced. James motioned, Keith seconded the approval of the minutes from the February 4th meeting. The minutes were unanimously approved as written. Thursday, October 20, 2016 was chosen as the date for the fall 2016 meeting. Lindsey Mead and Chris Owings, whose terms are expiring at this meeting, expressed interest in continuing on the board for another term.

2. STATE OF THE COLLEGE. Francisco reported on College and University news...
   - Western will be welcoming a new President next year, Dr. Sabah Randhawa. He is highly regarded and was the only candidate who was invited to campus. The Board of Trustees will be approving his contract, with an arrival date of August 1. He is an engineer by training, is very thoughtful and shares the priorities of the University on diversity and internationalization. He is a good choice for WWU.
• The College is conducting six faculty searches this year, three of which have already been selected – Brett Coleman in Health and Community Studies; Tracy Pyscher in Secondary Education; and, Tim Bruce in Educational Administration. New faculty are also being selected for Elementary Education and the ELL Program. The Nursing Director search was unsuccessful so another search will be conducted next year. An offer is out for the Director of Compass 2 Campus.

• With regard to the teacher shortage, no specific funding was allocated to WWU by the state legislature but our proposal was considered a leader in how to address the shortage. Funding was allocated for recruitment efforts; a single portal for candidates to submit applications; new teacher recruitment scholarships; and, support for candidates with high financial need during their student teaching. So, the legislature is moving in the right direction.

• Woodring received two grants to develop curriculum for Since Time Immemorial: Tribal Sovereignty Curriculum which is mandated at the K-12 school level. The two grants are to provide professional development around implementation of the curriculum in a partnership with specifically identified school districts, Wooding, and Arts and Sciences faculty.

• Woodring is partnering with the Bellingham School District to host a forum with the candidates for the Superintendent of Public Instruction. It will be held on May 25, from 6:30 – 8:00, at Bellingham High School. Candidates will be asked a set of questions, followed by questions from the audience. The League of Women Voters will also be helping with the forum.

• On April 15, over 250 students attended a Diversity in Education Day held on campus. This is an annual conference sponsored jointly by WWU, WCC, BTC. This was Woodring’s year to host the meeting. The majority of students were from area high schools, with additional students from the local community colleges and WWU. Woodring students talked with the high school students on becoming teachers.

• The Equity and Diversity Committee held its annual fundraising dinner. Over $18,000 was raised to support scholarships and an emergency fund for students.

• Woodring is having initial conversations about participating in a College in High School program. Mt. Vernon School District is very interested in having us offer courses in their schools. We are investigating the possibility and may be sending a team from Woodring to a fall conference of the National Alliance of Concurrent Enrollment Programs.

• Bruce Larson will be stepping down as Chair of the Department of Secondary Education at the end of the summer. Kevin Roxas will take over as new Chair in fall 2016.

3. CERTIFICATION OFFICE ADVISING. Peter Johnson, Director of Educator Certification, was unable to attend the meeting so sent a video for the PEAB to view. He discussed the type of advising and communications students receive from the Certification Office to ensure they are on track to graduate and receive certification. For example, students receive personalized emails with what has been/still needs to be completed. Peter visits classes to talk with students about requirements and he works closely with academic advisors within Woodring and around campus.

3. FACULTY QUALIFICATIONS. Francisco reviewed a document listing all of Woodring’s tenured and tenure-track faculty, their terminal degrees (PhD or EdD), area of specialization, University attended, and years of experience in K-12 schools. A summary of the education levels of NTT faculty by department was also included.

Laura discussed the qualifications and roles of both University Internship Coordinators (UICs) and Cooperating Teachers (CTs). UICs are typically retired teachers and superintendents who have been accomplished teachers. UICs attend training and workshops and are evaluated by interns and cooperating teachers. New UICs shadow a veteran UIC for a quarter. There are over 100 UICs in the UIC pool, some who have worked with WWU for over 10 years. Laura shared a 3-year summary of UIC evaluation results for academic years 2012-13, 2013-14, and 2014-15. A total of 1,343 responses were received from CTs and students in full-time internships.

CTs must be certified teachers for at least 3 years and be recommended by the District HR or the principal. They need strong communication skills and be committed to and supportive of WWU expectations. Laura shared survey data from 2014-15 on CT educational background, teaching and mentoring experience. 177 CTs responded to the survey. 51% of the CTs responding had 15+ years of teaching experience, 75% had a Master’s degree, 19% were National Board certified, and, 25% had professional certification. During 2014-15, CTs mentored 349 full-time internship candidates.
4. TEACHER AND HUMAN SERVICE EDUCATION. Bruce Larson updated the PEAB on the Teacher and Human Service Education Initiative, which views teaching as a human service profession and seeks to redesign how we educate teachers. The THSE program merges teacher education training with elements of human services education, such as systems thinking, case management, community development, etc. Woodring will offer two new THSE courses beginning in winter 2017. These are foundational courses for students in their sophomore year as they consider professions in teacher education or human services. The courses include a strong service-learning component to connect students with community partners. The THSE program is designed to better equip future teachers with the knowledge, tools and connections to support their students’ success through healthy families, healthy schools and healthy communities.

5. PARTNERSHIPS. The three department chairs -- David Carroll, Elementary Education; Bruce Larson, Secondary Education; Gail Coulter; Special Education – presented on their department’s partnerships with schools. Each distributed a list of courses from winter and spring quarters that include embedded practicum experiences. Descriptions of each course showed the significant collaborations and strong partnerships between Woodring faculty and students and the schools. Faculty work alongside students and cooperating teachers in guided teach experiences. Some WWU courses meet at the schools rather than on campus. Additional practica requirements have been added to courses to ensure that Woodring students are working with children every quarter. All departments are committed to developing and fostering strong partnerships with the schools in order to provide their students with meaningful experiences that help them develop the knowledge, skills, and professional dispositions needed to become successful teachers.

In 2018-19, Woodring will go through a national accreditation review by the Council for the Accreditation of Educator Preparation (CAEP). CAEP’s Standard 2 is on partnerships. Gail Coulter presented on Standard 2: the purpose and content of the standard; the impact of the standard on teacher preparation; and, the evidence that will be required to support our meeting of the standard.

6. RECOMMENDATIONS. The PEAB made the following recommendation:

- The College revisit and refine the plan to create a personalized recruitment strategy to increase the number of underrepresented teachers.

Survey results:
- 10 very satisfied
- 2 somewhat satisfied
- 2 somewhat dissatisfied

Observations:
- Enlightening presentations and discussions …thank you!
- I am continually impressed by the thoughtfulness of Francisco and faculty of Woodring College of Education.
- I always appreciate the professionalism and expertise of WWU staff. The discussions are informative, on target, and involve forward thinking.
- As always, very informative day full of exciting information regarding WWU’s many collaborative partnerships with nearby districts.
- Thank you. What a great discussion and sharing out what Woodring is doing.
- I appreciate the information about the upcoming event to hear the candidates for the Superintendent of Public Instruction. Great overview of the UIC and mentor programs. Much bigger system than I realized. Great conversation about the equity and diversity issues/needs in education.
- I really appreciate the amount of care and preparation that went into this meeting. I felt listened to, considered, and important. Thank you!
- Good session!
- Data should include all faculty who hold some responsibility, or primary responsibility, for servicing candidates in the Woodring programs.
- I don’t see the opportunity to do anything but cheerlead. Lots and Lots of being talked to with no chance for engagement.