Woodring College of Education
Woodring Advisory Council Meeting
Tuesday, May 8, 2018

Minutes

Attendees: Sarah Bear, JaneEllen Brady, Sara Chiabai, Tracy Coskie, Gail Coulter, Paula Dagnon, Raine Dozier, Greg Hoffenbacker, Keith Hyatt, Peter Johnson, Bruce Larson, Nat Reilly, Kevin Roxas, Christina Van Wingerden, Horacio Walker, Laura Wellington, Carola Williams

Regrets: Kristen French

Recorder: Karen Olstad

<table>
<thead>
<tr>
<th>Agenda Items</th>
<th>Discussion</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Welcome, Re-Introductions</strong></td>
<td></td>
</tr>
</tbody>
</table>
| **Announcements**     | • **Associate Dean Search** – Dean Walker reported that he sent information about the opening to everyone in the college. It is an internal search. Search committee members are: Susan Cahill, Gail Coulter, Tracy Coskie (chair), Raine Dozier, Verónica Vélez, Tracey Pyscher, Nat Reilly. The deadline to apply is May 15. He hopes to have an announcement end of May or early in June.  
  • **Director of Assessment & Evaluations Search** – Search committee members are: Peter Johnson, Gail Coulter, Joanna Reynoso and Kristen Stouder._(from Institutional Research). Bruce is working with HR on revising the position description. The job responsibilities are not changing, just being more clearly defined. We are close to being able to post the position and hope to have someone on board by the end of the quarter.  
  • **College Strategic Planning** – Committee collected feedback from all of the councils (SAC, FAC, Chairs & Directors) as well as departments, SWEA, PEAB and other external stakeholders/partners. Now the committee is in the process of reviewing the feedback to incorporate into another version of the plan which will go back to the Councils--hopefully for approval by the end of May. One of the questions was “how will the college be held accountable to the plan?” The plan will be used differently for each department and unit in the college and should provide a framework to guide decision making and prioritization. This needs to be developed further and |
communicated as part of the rollout of the plan.

- **FY17-18 Budget Status** – Karen presented an update on the status of the FY18 budget. We are projecting to end the year breaking even on the state funds and with a deficit in the self-sustaining accounts. This is due to declining net revenue distributions from the self-sustaining programs. She also reported that the NTT faculty expenses have exceeded the budget every year since FY14 by $200K-$300K. The shortfall has been covered by salary recapture from faculty members with grant funding or teaching in self-sustaining programs.

- **Fundraising Report** – Sara Chiabai shared a report on year to date fundraising for the college as compared to the previous four years. The report shows that Woodring is on track to have a very good year. The Give Day is coming up on June 1st which should push the college close to last year’s giving levels.

### Reports from Leadership Councils

- **Faculty Affairs Council (FAC)** – Keith Hyatt – Keith reported that FAC has been focused on the reviewing and making recommendations for reacting to the strategic plan.

- **Staff Advisory Committee (SAC)** – Carola Williams reported that SAC will be soliciting nominations for a co-chair for FY18-19 next week. Also, Carola has taken over as chair of Woodring’s safety committee. She has heard that there is desire for CPR training which she will schedule for those interested.

- **Chairs & Directors Council** – Most of the themes have had to do with Teacher Education including hearing about EdTPA and how other institutions support their students. Also strategic planning. Nat has presented about Diversity Recruitment and Retention and is following up with all of the departments because it is everyone’s responsibility.

- There will be an end of the year All College Meeting on June 8th. We will recap the year’s activities.

- Sarah -- RN to BSN is still accepting applications for next year and working on placements for summer.

- Anselmo—Big annual event on May 20 for C2C, encourages everyone to attend.

- Laura—OFE many of the internship placements are getting offered positions in the districts where they are doing their internships which is very exciting.

- Nat—EDC is working on updating the 2010 document to narrow the work and align it with the college strategic plan. Also making recommendations on how to allocate the funds that have been raised for diversity and recruitment. Diversity Retention and Recruitment will have two cohorts next year.
Paula—Technology committee has a meeting tomorrow, working on how faculty can get their work station up and running quickly. If can’t attend meeting, it will be recorded.

Kevin—Looking at scholarship applications

Christina-Biggest accomplishment is that we streamlined the application process using Qualtrix to match students with service opportunities. Reviewing surveys, will share info with Dean, Associate Dean, available to anyone.

JaneEllen Brady – TEOP getting toward the end of the admissions process, doing interviews at the sites, sending requests to the applicants. Good numbers in Everett and Bremerton.

Gail reported that an offer has been extended and accepted for the new director of E-ATRC and will make an announcement as soon as the Ershigs have been notified.

Greg – new wireless guest network. Guests can now use wireless without an account, but it is not secured. Having some issues with the wireless network in the basement. If you or your faculty have issues, please let Greg know. ATUS is testing a new system that scans email attachments causing a delay in when the attachment is available to be read. Also, emails with hyperlinks, the sites are also being scanned.

Sara Chiabai – May 18-20 Alumni Weekend. Woodring will have 2 distinguished alumni—Ann Blanchard, Catherine Stimpson. Woodring is hosting an open house for Woodring alumni on Saturday. Compass 2 Campus event on Sunday.

Tracy reported that Alternative Route program at Highline is getting ready to graduate. We have two groups forming in Highline and Mount Vernon.

State funded a new Early Childhood Education program on the Olympic Peninsula. Will start hiring people next year.

Deborah Hanuscin just received an $1.1 million grant from National Science Foundation.

Bruce Larson – one aspect of the Associate Dean’s job that he has particularly enjoyed and appreciated is meeting with all of the people doing good work for the college. For example, today he (along with a team from Woodring and Government Relations) met with a team from Governor Inslee’s office to talk about issues facing Teacher Education.

Bruce reminded group that they are in the final stages of the scholarship award process.

Peter – Busy season for certification so that they can
- Horacio reminded Chairs that we need to provide name for a student speaker from Woodring to speak at commencement. Secondary and Special Education reported that they have nominations.

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<tr>
<th>Future Meetings &amp; Topic</th>
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<tbody>
<tr>
<td>Next Meeting</td>
<td>Fall 2018</td>
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