Woodring College of Education | Western Washington University
Technology Committee

Meeting Minutes

Wednesday, November 2, 2016 • 10:00 -11:00 p.m. • MH 258 and Skype for Business

Attendees: Paula Dagnon, Linda Schleef, Greg Hoffenbacker, Rick Nichols, Bridget Kelly, Max Zentner, Devyani Chadran, Gabe Gossett, Chris Powell (ATUS)

1. October minutes approved online by Greg, Linda, Rick, Paula, Don, Sondra.

2. Committee reports
   a. WAC
      i. The majority of this meeting focused on discussing the elements of Woodring’s Vision Statement.
   
   b. ATC
      i. Two factor authentication could be possible in the future to improve security. This means that if you’re off campus, you may have to log in two times. It also means that you may need to use VPN more.
      ii. Discussion on Clickers. Should we use a tool where the University pays or students pay – as in a bookstore model. Should the entire University have a license or should we just purchase a certain number of licenses?
      iii. Enabling Google Drive during winter break. This means that except for email and calendar, you can choose to use Google products or Office products. If you already have a Google account with your WWU email, you will be given an option to migrate those files to a different account when you log in again.
   
   c. Chairs and Directors

   d. Decision Package and University Resource Reallocations – Potential Requests -- Francisco wants the college to be ahead of the curve by starting to think about these budget requests now. There are two types:

   e. Decision Packages—Francisco explained that the college can submit requests for inclusion in the university’s request to the Legislature for the 2019-2021 biennium. These would be multimillion dollar requests. We would make the
request in 2017, it would be proposed in 2018-2019 for funding in 2019. The college’s request would go through WWU University Planning & Resource committee process, which prioritizes WWU’s requests. He asked Chairs and Directors to be thinking about programs that could be expanded and/or moved from self-sustaining to state funded. Requests will be due early Winter quarter.

f. Reallocations – every year there are funds available within WWU (smaller dollar amount than decision packages) for 2017-2019. Decisions about what to request will be made late winter through our FAC and then forwarded to University Resource Planning committee.

g. Forms for both processes are available on the Provost’s website for review.


4. Paula is serving on the University MakerSpace Committee as Woodring’s Representative

5. Constituent Concerns
   i. Replacing MH SmartBoards with other interactive boards that use similar software.