Meeting Minutes

Wednesday, March 1, 2017 • 10:00 -11:00 p.m. • MH 258 and Skype for Business

Attendees: Greg Hoffenbacker, Don Burgess, Paula Dagnon, Rick Nichols, Reports

1) Reports
   a) ATC- has not met, but acceptance of STF abstracts should be coming soon (March 2nd)
   b) WAC - has not met

2) Reflection on Speakers
   a) Justina Brown Canvas peer editing
   b) Chris Powell - Managing Chaos in a Digital World
   c) Ron Marks - Effective Email Communication
   d) Anthony Longoria: Making sense of youth culture through a social media gaze

Discussion reflected on the need for the WTC to have greater involvement and how we would try to generate increased participation through professional development opportunities. Given this goal and the increased participation, we agreed to continue offering these opportunities for learning with agenda items online.

3) Use of Slack for agenda, minutes, and approval
   a) While some members were initially hesitant to sign up because they already had an account, discussion surfaced that they can tie an existing enterprise log in to a new group. In general all were in favor of using Slack. Potentially when comes online, we could try that as a platform as well.

4) Topics/ Meetings for Spring
   a) April 5, -how can you help students and faculty take better notes and collaborate with students through FERPA approved OneDrive, Groups, OneNote and Classnotebook
   b) May 3, Accommodating Disabilities through the use of technology: How do we support students with visual or hearing impairments
   c) June 7th? (finals week)

5) Chair and co-chair for next academic year – We did not get to this agenda item

6) Replacing MH 39 SmartBoard
a) The SmartBoard is slowing dying in MH 39. This is the projector Bellingham Schools are going to, but are interactive projectors still a good investment? Should we look at something more cutting edge? [https://epson.com/For-Work/Projectors/Interactive/BrightLink-575Wi-Interactive-WXGA-3LCD-Projector/p/V11H601022](https://epson.com/For-Work/Projectors/Interactive/BrightLink-575Wi-Interactive-WXGA-3LCD-Projector/p/V11H601022)

b) Paula agreed to contact Brian Pahl in Bellingham School district to set up a time where we can demo the board. Rick and some of his staff as well as Greg would like to demo this. Discussion also centered around who would pay for it. Because it is a shared lab, we would look to ATUS for support.

7) Other MH SmartBoards: Michael Wilder will be testing digital signage in MH109a; He has asked if he could remove and repurpose boards in MH038 and MH035. If other departments in the college would like a board for digital signage, they should have the opportunity first.

8) Minutes not up to date on TC website (https://wce.wwu.edu/tc). Paula will update these. We also discussed the need for staff support. Paula was going to talk with Margaret about supporting this committee.