

# ELEMENTARY EDUCATION APPLICATION CHECKLIST

Please print and use this form to organize and prepare to submit your application.

## Eligibility Checklist:

- I am a WWU student or WWU applicant
- I have completed a minimum of 75 graded credits by the application due date (AP and IB credits can count)
- I meet the Basic Skills Requirement (I have submitted SAT/ACT/WEST-B scores to WWU)
- I meet English composition course requirement with a minimum grade of "B-" (ENG 101, COMM 101, JOUR 106 or AP English Lit or Lang score of 4, IB English score of 4)
- I meet the minimum 2.75 GPA overall or for the last 45+ graded credits (Does not include: S/U graded credits or a repeated course. Does include failing grades. GPA is calculated using the WWU grade point system)

Note: If your GPA does not currently meet the minimum expectation for extenuating reasons, you may include an explanation as to why this is the case for review.

- I have completed following program prerequisites:
  - MATH
    - MATH 111 or MATH 112 minimum grade of C
    - ALEKS Math Placement Assessment with a minimum score of 45 required
    - For non-WWU students this is an intermediate college Algebra course (e.g. MATH 99 at Whatcom CC or Skagit Valley College with minimum grade of C)
  - SCED 201 with a minimum grade of C (Community College equivalents = Skagit CC PHYS 111, Whatcom CC PHYSC 104)

Additional: Students are encouraged to complete as many [GURs](#) as possible prior to beginning the Elementary Professional Program coursework. The following GURs will be met as part of the program:

- QSR (MATH 381 & MATH 382)
- ACGM & BCGM Block B (ELED 310)

## Application Materials to Prepare and Submit:

- Unofficial transcripts for all college credits received. Current WWU students: Include a Transfer Equivalency Report for all transfer credits (including AP & IB)
- 1-page description of experiences working with children and youth (see next page)
- Responses to application questions (see next page)

## Application Questions

We invite you to share with us important aspects about yourself and the commitments you will bring to teaching. This is not an academic essay; we encourage you to be personal, genuine, and candid in your responses.

1. Please describe one or more of your life experiences (within or outside of a school context) that have been significant in helping you understand issues of equity, diversity and social justice.
2. From those life experiences, identify specific lessons that you have learned about what it would mean for you to be a teacher committed to equity, diversity and social justice.
3. What additional experiences, qualifications or other information relevant to your potential as a teacher do you wish the Admissions Committee to consider?

**Please note that the use of generative AI is prohibited at Western except where faculty have specifically authorized its use. Applicants are prohibited from using generative AI to complete the application to the Elementary Certification Program. For more information, visit:**

<https://atus.wvu.edu/pathways-academic-uses-ai-wvu-flowchart>

You may submit your responses in either in written or audio format.

For written responses

- Submission should be single-spaced using 12-point font such as Times New Roman or Arial with 1" page margins
- Include the questions and/or number your responses in a single document of no more than 4 pages
- Responses must be submitted as .doc, .docx, or .pdf.

For audio responses

- Response should be audio only (no video). Do not add music to the recording.
- Responses should be submitted as .mp3, .m4a, .mp4, or .wav.
- Clearly indicate which question you are answering in the recording (e.g., Question 1, 2, 3)
- Total time of recording should not exceed 4 minutes

## Experience Working with Youth (Optional)

Applicants are asked to provide information that highlights their experiences with children and/or youth. This does not need to be formal work experience or experience in a school. Relevant experiences to list might include working with family members, through neighborhood or community organizations, or sports/recreation.

- Include a list of your experiences, including your responsibilities
- Tell us how these experiences will impact what you bring to the classroom.

Please upload this information as a single page .doc, .docx, or .pdf . [\[Example\]](#)